



MEMORANDUM

TO : ALL CONCERNED

SUBJECT : NOTICE OF PROPOSED RULE MAKING (NPRM) NO. 014-2026
RE: PROPOSED AMENDMENTS TO PHILIPPINE CIVIL AVIATION REGULATIONS PARTS 9 - FAMILY ASSISTANCE PLAN

FROM : THE FLIGHT STANDARDS INSPECTORATE SERVICE

DATE : 21 APRIL 2026

The Flight Standards Inspectorate Service, Civil Aviation Authority of the Philippines (CAAP) proposes to amend the Philippine Civil Aviation Regulations (PCAR) Part 9 to include the requirements for the establishment of Family Assistance Plan (FAP).

This amendment requires aircraft operators to establish, maintain, and implement a Family Assistance Plan (FAP) appropriate to the size, nature, and complexity of their operations.

Operators may outsource parts of the FAP to third-party providers; however, they remain fully accountable for its effectiveness and compliance with regulatory requirements. The plan must be regularly tested through exercises (e.g., full-scale or tabletop) to evaluate readiness and identify areas for improvement, with results reported to the Authority.

The FAP must be integrated into the operator's Emergency Response Plan (ERP) to ensure immediate activation during accidents or other applicable events. A designated and trained individual shall oversee the implementation, coordination, and continuous monitoring of the plan.

The regulation also requires the collection and protection of passenger contact information for emergency use, ensuring confidentiality and prohibiting misuse for commercial purposes.

In the event of an accident, the FAP outlines specific actions such as establishing Family Assistance Centers, notifying families prior to public disclosure, providing psychological and financial support, ensuring privacy, facilitating travel and accommodation, and assisting with memorial, repatriation, and personal effects handling.

All concerned individuals and stakeholders are invited to review the proposed amendment and submit their comments, suggestions, or recommendations using the *NPRM Response Form* on or before 08 May 2026. Responses may be submitted through any of the following methods:



any of the following methods:

- **Email:** rsdd@caap.gov.ph or rsd@caap.gov.ph
- **Postal Mail:** Regulatory Standards Development Division
Regulatory Standards Department
Flight Standards Inspectorate Service
Civil Aviation Authority of the Philippines
MIA Road, Pasay City

All comments should reference: **"NPRM: 014-2026"** in the subject line. The complete text of the proposed amendments is available for download at the CAAP website: www.caap.gov.ph

For information and guidance.



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Assistant Director General II