



REQUEST FOR QUOTATION / PROPOSAL

The Civil Aviation Authority of the Philippines – Central Office (CAAP-CO), through its Canvass and Contract Committee (CCC), will undertake a Small Value Procurement for the project described below for Fiscal Year 2025, in accordance with Section 34 of the **Implementing Rules and Regulations (IRR) of Republic Act No. 12009**, otherwise known as the “New Government Procurement Act.”

RFQ No.	:	C25-173-12
Name of the project	:	Supply and delivery of antenna tower, mast and pole parts and accessories for various ANF's
Approved Budget for Contract (ABC)	:	Php980,008.00
Terms	:	See the attached Annex “A” for Terms of Reference
Location	:	Procurement Division, CAAP, MIA Road, Pasay City
Delivery period	:	Forty-Five (45) calendar days
Delivery location	:	CAAP ANS Technical Center

I. SUBMISSION OF DOCUMENTS

Interested suppliers are required to submit the following valid and current documents, which must be: properly paginated, with tabbing, and placed in a sealed long brown envelope; and chronologically arranged in accordance with the list below:

1. Valid PhilGEPS Registration Certificate (Platinum Membership) – all pages;
2. Valid Mayor's/Business Permit;
3. Valid Tax Clearance Certificate;
4. Latest Income and/or Business Tax Return (Annual or Quarterly);
5. Duly accomplished and original Omnibus Sworn Statement (OSS) in the form prescribed by the NGPA Standard Forms, and if applicable:
 - Original Notarized Secretary's Certificate, for corporations, partnerships, or cooperatives; or
 - Original Special Power of Attorney, for joint ventures, authorizing the signatory to represent the Bidder and sign the OSS (required for ABCs above ₱50,000.00);
6. Original brochure or product literature (if applicable);
7. Duly accomplished Price Quotation Form, in the prescribed format.

Upon claiming the Contract, the winning supplier shall present the original copies of all documents listed above for verification purposes, or submit a Certified True Copy issued by the relevant government agency. However, original copies of the Omnibus Sworn Statement, Brochure (if applicable), and Price Quotation Form must be included in the submitted sealed quotation/proposal.



II. QUOTATION VALIDITY AND SUBMISSION DETAILS

All price quotations shall remain valid for a period of one hundred twenty (120) calendar days from the date of submission. Interested suppliers must submit their quotation or proposal in person, enclosed in a sealed long brown envelope, on or DEC 18 2025, not later than 10:00 A.M., at the 3rd Floor, Procurement Division, General Services Building, Civil Aviation Authority of the Philippines, Old MIA Road, Pasay City, Metro Manila. Late submissions shall not be accepted and will be deemed non-compliant.

Addressed to:

THE SECRETARIAT

Canvass and Contract Committee (CCC)
Civil Aviation Authority of the Philippines
Old MIA Road, Pasay City, Metro Manila

Likewise, any quotation or proposal exceeding the Approved Budget for the Contract (ABC) shall be automatically rejected.

III. EVALUATION AND AWARD OF CONTRACT

The contract shall be awarded to the supplier, contractor, or consultant determined to have submitted either the Single or Lowest Calculated and Responsive Bid (S/LCRB) for goods and infrastructure projects, the Most Economically Advantageous and Responsive Quotation (MEARQ), or, in the case of consulting services, the Single or Highest Rated and Responsive Proposal (S/HRRP), in accordance with Section 66 of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009.

IV. INSPECTION AND ACCEPTANCE

The CAAP Technical Inspection and Acceptance Committee (TIAC) reserves the right to inspect and/or test the goods to verify compliance with the technical specifications.

V. OTHER CONDITIONS

Any interlineations, erasures, or overwriting in the submitted documents shall be considered valid only if they are signed or initialed by the bidder or their duly authorized representative. In the event of delay or failure to perform contractual obligations, liquidated damages, if applicable, shall be imposed in accordance with Section 71 of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009, or as otherwise provided in the contract.

Issued, this DEC 09 2025, at the Civil Aviation Authority of the Philippines – Central Office Complex, Pasay City.


ATTY. MARK NESTER T. MENDOZA
Chairperson
Canvass and Contract Committee
Civil Aviation Authority of the Philippines

**TERMS OF REFERENCE**

Name of Project	: Supply and delivery of antenna tower, mast and pole parts and accessories for various ANFs.
Approved Budget	: PhP980,008.00 (Other Supplies & Materials Expenses) – APP 0999-5-02--03-990)
Delivery Period	: Forty five (45) calendar days from the receipt of Notice for Compliance. <i>Note: Partial delivery is not allowed.</i>
Delivery Location	: CAAP ANS TECHNICAL CENTER <i>Note: Delivery must be made only from 8:00AM-4:00PM during regular work days.</i> <i>A Written Notice must be sent to the official email address of the Procurement Division, and Supply Division at least seven (7) calendar days prior to the intended date of delivery.</i> <i>A confirmation of availability of the concerned office must be received by the supplier before proceeding with the delivery. Non compliance may be a ground for refusal of entry to the premises and receipt of delivery with no fault on the part of the Civil Aviation Authority of the Philippines.</i>
Terms of Payment	: Payment upon full delivery and subject to usual government accounting rules and regulations.



Technical Specifications:

Unit	Item Description	Quantity	
ft	<p>3/8" Guy wire (galvanized), 7 strands Nominal Diameter: 3/8" (9.52 mm) Strand Construction: 7 wires (1x7) Wire Diameter: ~0.120" (3.05 mm) per strand Approximate Weight: 273 lb per 1000 ft (407 kg/km) Coating: Hot-dip galvanized, ASTM A475 standard (zinc-coated steel wire strand) Standards: ASTM A-475, ASTM A-363, ASTM A-92, BS-183</p>	3000	
pcs	<p>Guy grip, 3/8" (galvanized) Material: Galvanized steel (corrosion-resistant) Size: 3/8 inch strand diameter Length: 35 inches Color: Orange Breaking Strength: ~15,400 lbs for 3/8" EHS strand</p>	300	
pcs	<p>Guy grip, 1/4" (galvanized) Material: Galvanized steel, (corrosion-resistant) Size: Fits 1/4" diameter guy strand Breaking Strength: Approximately 6,550 lbs for 1/4" EHS strand Holding Capacity: Rated at 100% of the strand's RBS (Rated Breaking Strength)</p>	300	
pcs	<p>M10 turn buckle , hook & eye (hot dip) Thread Diameter: M10 (10 mm) Standard: ASME B30.36 Material: Carbon steel Surface Treatment: Hot dip galvanized (HDG) End Fittings: One hook and one eye Working Load Limit (WLL): Approx. 300-600 kg Weight: Around 0.25 kg per piece *durably marked by the manufacturer to show the following:</p> <ul style="list-style-type: none"> ● Name or trademark of manufacturer ● Size ● Rated load ● Grade ● Material type 	50	



pcs	<p>M20 turn buckle , hook & eye (hot dip) Diameter: M20 (20 mm thread size) Thread Diameter: M10 (10 mm) Standard: DIN 1480 /ASME B30.36 Material: Carbon steel Surface Treatment: Hot dip galvanized (HDG) End Fittings: One hook and one eye Working Load Limit (WLL): Approx. 300–600 kg Weight: Around 0.25 kg per piece *durably marked by the manufacturer to show the following:</p> <ul style="list-style-type: none"> ● Name or trademark of manufacturer ● Size ● Rated load ● Grade ● Material type 	50	
pcs	<p>Anchor Shackle, ½" (hot dip galvanized) Size (Body Thickness): ½" Pin Type: Screw pin Material: Carbon steel body Finish: Hot dip galvanized Working Load Limit (WLL): 2 tons (4,000 lbs) Standards: ASME B30.36/EN ISO 1461 Weight: 0.68 lbs min *durably marked by the manufacturer to show some of the following:</p> <ul style="list-style-type: none"> ● Name or trademark of manufacturer ● Size ● Rated load ● Grade ● Material type 	100	
pcs	<p>Thimble eye, 3/8" (hot dip) Material: Carbon steel Finish: Hot-dip galvanized to ASTM A153 specification Eye Width: 1-1/8" (inside dimension). Eye Length: 2-1/8" (overall length). Compliance: Meets RUS/UL listing requirements for utility-grade hardware.</p>	100	

Additional Requirements:

1. Technical datasheets and specifications from the manufacturer (unamended catalog, brochure and datasheets / can be downloaded thru manufacturer's website). Specifications must satisfy CAAP requirements. Must be submitted/included on the bid proposal.




2. Certificate of warranty must be provided valid for one (1) year against manufacturer's defect after the date of acceptance by the end user which will be submitted upon delivery.
3. Certificate of authenticity must be submitted during the opening of Bids.

Prepared by:


JEM P. SARIO

CNSSO IV/ EMMID - ANOD

Approved by:


NOEL S. GUMAYAGAY

Division Chief III/ANFMD - ANOD



PRICE QUOTATION FORM

Date: _____

The Chairperson
 Canvass and Contract Committee
 Procurement Division, CAAP,
 MIA Road, Pasay City
 Sir:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Supply and delivery of antenna tower, mast and pole parts and accessories for various ANFs.				
Technical Specifications	Qty	Unit	Unit Price	Total Price
3/8" Guy wire (galvanized), 7 strands Nominal Diameter: 3/8" (9.52 mm) Strand Construction: 7 wires (1x7) Wire Diameter: ~0.120" (3.05 mm) per strand Approximate Weight: 273 lb per 1000 ft (407 kg/km) Coating: Hot-dip galvanized, ASTM A475 standard (zinc-coated steel wire strand) Standards: ASTM A-475, ASTM A-363, ASTM A-92, BS-183	300	ft.		
Guy grip, 3/8" (galvanized) Material: Galvanized steel (corrosion-resistant) Size: 3/8 inch strand diameter Length: 35 inches Color: Orange Breaking Strength: ~15,400 lbs for 3/8" EHS strand	300	pcs		
Guy grip, 1/4" (galvanized) Material: Galvanized steel, (corrosion-resistant) Size: Fits 1/4" diameter guy strand Breaking Strength: Approximately 6,550 lbs for 1/4" EHS strand Holding Capacity: Rated at 100% of the strand's RBS (Rated Breaking Strength)	300	pcs		
M10 turn buckle , hook & eye (hot dip) Thread Diameter: M10 (10 mm) Standard: ASME B30.36 Material: Carbon steel Surface Treatment: Hot dip galvanized (HDG) End Fittings: One hook and one eye Working Load Limit (WLL): Approx. 300–600 kg Weight: Around 0.25 kg per piece *durably marked by the manufacturer to show the following: <ul style="list-style-type: none"> ● Name or trademark of manufacturer ● Size ● Rated load ● Grade ● Material type 	50	pcs		



<p>M20 turn buckle , hook & eye (hot dip) Diameter: M20 (20 mm thread size) Thread Diameter: M10 (10 mm) Standard: DIN 1480 /ASME B30.36 Material: Carbon steel Surface Treatment: Hot dip galvanized (HDG) End Fittings: One hook and one eye Working Load Limit (WLL): Approx. 300–600 kg Weight: Around 0.25 kg per piece *durably marked by the manufacturer to show the following:</p> <ul style="list-style-type: none"> ● Name or trademark of manufacturer ● Size ● Rated load ● Grade ● Material type 	50	pcs		
<p>Anchor Shackle, ½" (hot dip galvanized) Size (Body Thickness): ½" Pin Type: Screw pin Material: Carbon steel body Finish: Hot dip galvanized Working Load Limit (WLL): 2 tons (4,000 lbs) Standards: ASME B30.36/EN ISO 1461 Weight: 0.68 lbs min *durably marked by the manufacturer to show some of the following:</p> <ul style="list-style-type: none"> ● Name or trademark of manufacturer ● Size ● Rated load ● Grade ● Material type 	100	pcs		
<p>Thimble eye, 3/8" (hot dip) Material: Carbon steel Finish: Hot-dip galvanized to ASTM A153 specification Eye Width: 1-1/8" (inside dimension). Eye Length: 2-1/8" (overall length). Compliance: Meets RUS/UL listing requirements for utility-grade hardware.</p>	100	pcs		
Total (Inclusive of VAT)				

The above-quoted prices are inclusive of all costs and applicable taxes.



Additional Requirements:

1. Technical datasheets and specifications from the manufacturer (unamended catalog, brochure and datasheets / can be downloaded thru manufacturer's website). Specifications must satisfy CAAP requirements. Must be submitted/included on the bid proposal.
2. Certificate of warranty must be provided valid for one (1) year against manufacturer's defect after the date of acceptance by the end user which will be submitted upon delivery.
3. Certificate of authenticity must be submitted during the opening of Bids.

Very truly yours,

Name/Signature of Representative

Position

Name of Company

Contact No.

Email Address