



REQUEST FOR QUOTATION / PROPOSAL

The Civil Aviation Authority of the Philippines – Central Office (CAAP-CO), through its Canvass and Contract Committee (CCC), will undertake a Small Value Procurement for the project described below for Fiscal Year 2025, in accordance with Section 34 of the **Implementing Rules and Regulations (IRR) of Republic Act No. 12009**, otherwise known as the “New Government Procurement Act.”

RFQ No.	:	C25-157-11
Name of the project	:	Procurement of 1-Year subscription of an AI-Powered Web Design and Coding Assistant tool
Approved Budget for Contract (ABC)	:	Php44,000.00
Terms	:	See the attached Annex “A” for Terms of Reference
Location	:	Procurement Division, CAAP, MIA Road, Pasay City
Delivery period	:	One (1) year
Delivery location	:	CAAP Information Technology Division (ITD)

I. SUBMISSION OF DOCUMENTS

Interested suppliers are required to submit the following valid and current documents, which must be: properly paginated, with tabbing, and placed in a sealed long brown envelope; and chronologically arranged in accordance with the list below:

1. Valid PhilGEPS Registration Certificate (Platinum Membership) – all pages;
2. Valid Mayor’s/Business Permit;
3. Valid Tax Clearance Certificate;
4. Latest Income and/or Business Tax Return (Annual or Quarterly);
5. Duly accomplished and original Omnibus Sworn Statement (OSS) in the form prescribed by the NGPA Standard Forms, and if applicable:
 - Original Notarized Secretary’s Certificate, for corporations, partnerships, or cooperatives; or
 - Original Special Power of Attorney, for joint ventures, authorizing the signatory to represent the Bidder and sign the OSS (required for ABCs above ₱50,000.00);
6. Original brochure or product literature (if applicable);
7. Duly accomplished Price Quotation Form, in the prescribed format.

Upon claiming the Contract, the winning supplier shall present the original copies of all documents listed above for verification purposes, or submit a Certified True Copy issued by the relevant government agency. However, original copies of the Omnibus Sworn Statement, Brochure (if applicable), and Price Quotation Form must be included in the submitted sealed quotation/proposal.



II. QUOTATION VALIDITY AND SUBMISSION DETAILS

All price quotations shall remain valid for a period of one hundred twenty (120) calendar days from the date of submission. Interested suppliers must submit their quotation or proposal in person, enclosed in a sealed long brown envelope, on or 12 DEC 2025, not later than 10:00 A.M., at the 3rd Floor, Procurement Division, General Services Building, Civil Aviation Authority of the Philippines, Old MIA Road, Pasay City, Metro Manila. Late submissions shall not be accepted and will be deemed non-compliant.

Addressed to:

THE SECRETARIAT

Canvass and Contract Committee (CCC)
Civil Aviation Authority of the Philippines
Old MIA Road, Pasay City, Metro Manila

Likewise, any quotation or proposal exceeding the Approved Budget for the Contract (ABC) shall be automatically rejected.

III. EVALUATION AND AWARD OF CONTRACT

The contract shall be awarded to the supplier, contractor, or consultant determined to have submitted either the Single or Lowest Calculated and Responsive Bid (S/LCRB) for goods and infrastructure projects, the Most Economically Advantageous and Responsive Quotation (MEARQ), or, in the case of consulting services, the Single or Highest Rated and Responsive Proposal (S/HRRP), in accordance with Section 66 of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009.

IV. INSPECTION AND ACCEPTANCE

The CAAP Technical Inspection and Acceptance Committee (TIAC) reserves the right to inspect and/or test the goods to verify compliance with the technical specifications.

V. OTHER CONDITIONS

Any interlineations, erasures, or overwriting in the submitted documents shall be considered valid only if they are signed or initialed by the bidder or their duly authorized representative. In the event of delay or failure to perform contractual obligations, liquidated damages, if applicable, shall be imposed in accordance with Section 71 of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009, or as otherwise provided in the contract.

Issued, this 05 DEC 2025, at the Civil Aviation Authority of the Philippines – Central Office Complex, Pasay City.

for: 
ATTY. MARK NESTER T. MENDOZA
Chairperson
Canvass and Contract Committee
Civil Aviation Authority of the Philippines



TERMS OF REFERENCE

Name of Project	:	Procurement of 1-Year Subscription of an AI-Powered Web Design and Coding Assistant Tool - 44,000 Pesos
Approved Budget	:	Php44,000.00
Background	:	The CAAP's Information Technology Division recognizes the growing need to streamline and enhance its web development and digital content creation processes. Hence, to improve efficiency, creativity, and productivity in web design, coding, and maintenance, there is a need for an AI-powered web design and coding assistant tool. This tool will assist developers and content managers by providing intelligent code suggestions, automated design generation, and real-time debugging support, thereby reducing turnaround time and ensuring consistent quality in digital outputs.
Objectives	:	To support the CAAP IT Division's initiatives in improving internal development workflows, ensuring faster delivery of digital systems, and reducing reliance on outsourced development by equipping the team with an AI-assisted web design and development tool.
Delivery Location	:	The subscription shall be delivered at the Information Technology Division, CAAP Head Office.
Scope of Work	:	<p>The subscription shall cover the following:</p> <ol style="list-style-type: none"> 1. One (1) year license or subscription to an AI-powered web design and coding assistant tool. 2. Access for at least two (2) authorized users or team members. 3. Full access to core features including but not limited to: <ul style="list-style-type: none"> ▪ AI-assisted code generation and completion (HTML, CSS, JavaScript, etc.) ▪ Automated UI/UX design suggestions and wireframing ▪ Real-time code debugging and optimization ▪ Integration with existing development tools (e.g., Visual Studio Code, GitHub, Figma) ▪ Collaboration and version control support ▪ Cloud-based storage and project access 4. Regular updates, feature improvements, and security patches during the subscription period. 5. Technical support and user assistance for the duration of the subscription.
Deliverables	:	<p>The Supplier/Service Provider shall deliver the following:</p> <ol style="list-style-type: none"> 1. One (1) year active subscription license with access credentials for authorized users.

		<ol style="list-style-type: none"> 2. Access to online documentation, tutorials, and customer support. 3. Certificate or proof of subscription activation. 4. Monthly or quarterly usage and performance reports (if available).
Period of Subscription		The subscription shall be valid for a period of one (1) year from the date of activation or issuance of access credentials.
Mode of Procurement		The procurement shall be conducted through Small Value Procurement in accordance with the provisions of RA 9184 and its 2022 Revised Implementing Rules and Regulations (IRR).
Payment Terms		Payment shall be made upon delivery and activation of the subscription and submission of complete billing documents, subject to government accounting and auditing rules and regulations.
Evaluation Criteria		Proposals shall be evaluated based on the following criteria: <ol style="list-style-type: none"> 1. Compliance with the technical requirements and features specified; 2. Proven track record or user base of the AI tool; 3. Availability of technical support; and 4. Data privacy and security compliance.
Terms of Payment	:	100% payment of the total cost shall be made upon the final completion and acceptance of the project subject to usual government accounting and auditing rules and regulations.

Technical Specifications:

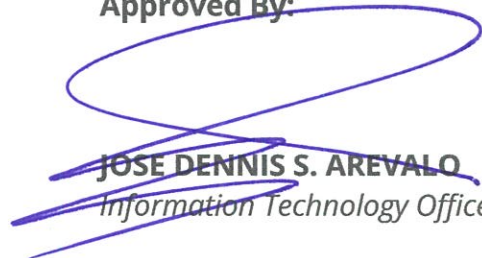
Technical Specifications	
1.	1-Year Subscription of an AI-Powered Web Design and Coding Assistant Tool
1.1	Web-based or IDE plugin interface
1.2	Dashboard for project tracking, usage metrics, and collaboration history
1.3	Provide intelligent code generation and completion for major programming languages (HTML, CSS, JavaScript, Python, PHP, Java, C#, SQL, etc.).
1.4	Suggest debugging and optimization solutions based on code context.
1.5	Generate web page structures, responsive design templates, and UI component code.

1.6	Assist in generating technical documentation (e.g., README files, API docs, project manuals).
1.7	Provide explanations of code and conversion between languages (e.g., PHP → Node.js).
1.8	Offer security recommendations for web applications (e.g., input validation, encryption).
1.9	Integrate with popular code editors/IDEs (Visual Studio Code, JetBrains, etc.) or provide a web-based coding interface.
1.10	Enable collaboration among development team members (shared sessions, version history)
1.11	Coding and deep research agents Videos, image gen, data, & code all in chat

Prepared By:


ALLIAH SUIZA
 System Researcher

Approved By:


JOSE DENNIS S. AREVALO
 Information Technology Officer II



Date: _____

PRICE QUOTATION FORM

The Chairperson

Canvass and Contract Committee
 Procurement Division, CAAP
 MIA Road, Pasay City

Sir:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Procurement of 1-Year (1) Subscription of an AI-Powered Web Design and Coding Assistant Tool – 44,000 Pesos				
Technical Specifications	Unit	Quantity	Unit Price	Total Price
1-year Subscription of an AI-Powered Web Design and Coding Assistant Tool Web-based or IDE plugin interface Dashboard for project tracking, usage metrics, and collaboration history Provide intelligent code generation and completion for major programming languages (HTML, CSS, JavaScript, Python, PHP, Java, C#, SQL, etc.). Suggest debugging and optimization solutions based on code context. Generate web page structures, responsive design templates, and UI component code.				

Assist in generating technical documentation (e.g., README files, API docs, project manuals).				
Provide explanations of code and conversion between languages (e.g., PHP → Node.js).				
Offer security recommendations for web applications (e.g., input validation, encryption).				
Integrate with popular code editors/IDEs (Visual Studio Code, JetBrains, etc.) or provide a web-based coding interface.				
Enable collaboration among development team members (shared sessions, version history)				
Coding and deep research agents Videos, image gen, data, & code all in chat				

(Amount in Words) _

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Position

Name of Company

Contact No.

Email Address