



REQUEST FOR QUOTATION / PROPOSAL

The Civil Aviation Authority of the Philippines – Central Office (CAAP-CO), through its Canvass and Contract Committee (CCC), will undertake a Small Value Procurement for the project described below for Fiscal Year 2025, in accordance with Section 34 of the **Implementing Rules and Regulations (IRR) of Republic Act No. 12009**, otherwise known as the “New Government Procurement Act.”

RFQ No.	:	C25-153-11
Name of the project	:	Supply and delivery of various LED tubes, bulbs accessories and consumables for ANS
Approved Budget for Contract (ABC)	:	Php190,000.00
Terms	:	See the attached Annex “A” for Terms of Reference
Location	:	Procurement Division, CAAP, MIA Road, Pasay City
Delivery period	:	Thirty (30) calendar days
Delivery location	:	CAAP ANS Technical Center
Warranty	:	Six (6) months warranty

I. SUBMISSION OF DOCUMENTS

Interested suppliers are required to submit the following valid and current documents, which must be: properly paginated, with tabbing, and placed in a sealed long brown envelope; and chronologically arranged in accordance with the list below:

1. Valid PhilGEPS Registration Certificate (Platinum Membership) – all pages;
2. Valid Mayor’s/Business Permit;
3. Valid Tax Clearance Certificate;
4. Latest Income and/or Business Tax Return (Annual or Quarterly);
5. Duly accomplished and original Omnibus Sworn Statement (OSS) in the form prescribed by the NGPA Standard Forms, and if applicable:
 - Original Notarized Secretary’s Certificate, for corporations, partnerships, or cooperatives; or
 - Original Special Power of Attorney, for joint ventures, authorizing the signatory to represent the Bidder and sign the OSS (required for ABCs above ₱50,000.00);
6. Original brochure or product literature (if applicable);
7. Duly accomplished Price Quotation Form, in the prescribed format.

Upon claiming the Contract, the winning supplier shall present the original copies of all documents listed above for verification purposes, or submit a Certified True Copy issued by the relevant government agency. However, original copies of the Omnibus Sworn Statement, Brochure (if applicable), and Price Quotation Form must be included in the submitted sealed quotation/proposal.



II. QUOTATION VALIDITY AND SUBMISSION DETAILS

All price quotations shall remain valid for a period of one hundred twenty (120) calendar days from the date of submission. Interested suppliers must submit their quotation or proposal in person, enclosed in a sealed long brown envelope, on or 10 DEC 2025, not later than 10:00 A.M., at the 3rd Floor, Procurement Division, General Services Building, Civil Aviation Authority of the Philippines, Old MIA Road, Pasay City, Metro Manila. Late submissions shall not be accepted and will be deemed non-compliant.

Addressed to:

THE SECRETARIAT

Canvass and Contract Committee (CCC)
Civil Aviation Authority of the Philippines
Old MIA Road, Pasay City, Metro Manila

Likewise, any quotation or proposal exceeding the Approved Budget for the Contract (ABC) shall be automatically rejected.

III. EVALUATION AND AWARD OF CONTRACT

The contract shall be awarded to the supplier, contractor, or consultant determined to have submitted either the Single or Lowest Calculated and Responsive Bid (S/LCRB) for goods and infrastructure projects, the Most Economically Advantageous and Responsive Quotation (MEARQ), or, in the case of consulting services, the Single or Highest Rated and Responsive Proposal (S/HRRP), in accordance with Section 66 of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009.

IV. INSPECTION AND ACCEPTANCE

The CAAP Technical Inspection and Acceptance Committee (TIAC) reserves the right to inspect and/or test the goods to verify compliance with the technical specifications.

V. OTHER CONDITIONS

Any interlineations, erasures, or overwriting in the submitted documents shall be considered valid only if they are signed or initialed by the bidder or their duly authorized representative. In the event of delay or failure to perform contractual obligations, liquidated damages, if applicable, shall be imposed in accordance with Section 71 of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009, or as otherwise provided in the contract.

Issued, this 03 DEC 2025, at the Civil Aviation Authority of the Philippines – Central Office Complex, Pasay City.


ATTY. MARK NESTER T. MENDOZA
Chairperson
Canvass and Contract Committee
Civil Aviation Authority of the Philippines



TERMS OF REFERENCE

Name of Project	: Supply and Delivery of various LED Tubes, Bulbs Accessories and Consumables for ANS
Approved Budget	: Php190,000.00
Delivery Period	: Thirty (30) calendar days from the receipt of Notice for Compliance <i>Note: Partial delivery is not allowed.</i>
Delivery Location	: ANS Technical Center <i>Note: Delivery must be made only from 8:00AM-4:00PM during regular work days. A Written Notice must be sent to the official email address of the Procurement Division, and Supply Division at least seven (7) calendar days prior to the intended date of delivery. A confirmation of availability of concerned office must be received by the supplier before proceeding with the delivery. None compliance may be a ground for refusal of entry to the premises and receipt of delivery with no fault on the part of the Civil Aviation Authority of the Philippines.</i>
Terms of Payment	: Payment upon acceptance of the end-user and subject to usual government accounting rules and regulations.

Technical Specifications:



E27 Ceiling Receptacle 2 1/4" Diameter with Screw 4A 250V (White Ceramic)
LED Bulb E27 Base 9 Watts 6500K <i>CE and RoHS Compliant; 20,000 hours of operation; Mercury free; SMD LED Technology</i>
LED Bulb E27 Base 12 Watts 6500K <i>CE and RoHS Compliant; 20,000 hours of operation; Mercury free; SMD LED Technology</i>
Temflex multipurpose Electrical Vinyl Tape <i>19mm x 16m black PVC electrical tape; 0.15mm ±0.02thickness; General use; 1000V/mil</i>
Tartan Electrical Rubber Tape <i>18mm x 8m Tartan Rubber Tape ; 0.76mm ±0.03thickness ;General use; self-fusing one butyl/EPR (ethylene propylene rubber) based tape.</i>
LED Panel Light 40W 600 x 600 x 9mm with accessory (bracket) <i>Color Temperature: Daylight 6500K Cool White 4000K Life Hours: 20,000H ; Operating Voltage: 220-240V; Beam Angle: 110°; Color Rendering Index: CRI ≥80</i>
T8 Fluorescent Tube & Box Type Set (Single-ended) <i>16W; Daylight (DL) 6500K; 1920 lumens; 43 x 1222 mm; Color Rendering Index: CRI>80; Life Hours: 20,000H; Operating Voltage: 220-240V; Beam Angle: 180°; Lamp Base: G13</i>
T8 36W Fluorescent Tubes Straight <i>15,000 Hrs. Average Life; 2340 Lumens 65 Lm / W; 5000K Color Temperature; 36W</i>
AA Rechargeable Batteries 2550mAh(4pcs) <i>- 2450-2550mAH 1.2V ; Recharge up to 500 times; Residual Capacity: 85% / 1 Year</i>

Ni-MH (Nickel-Metal Hydride); -20°C to +50°C (discharge) operating temp; 4batteries per blister pack
AAA Rechargeable Batteries 950mAh(4pcs) - 950mAh 1.2V; Recharge up to 500 times; Residual Capacity: 85% / 1 Years Ni-MH (Nickel-Metal Hydride); -20°C to +50°C (discharge) operating temp; 4batteries per blister pack
Smart & Quick Charger Auto voltage for AA and AAA Works with AA and AAA Ni-MH rechargeable batteries; -color LEDs show charging progress, battery status, and battery life.;Rapid flashing indicates end-of-life or battery issues. AC 100–240V (worldwide compatibility); Overheat protection; Overcharge prevention;Automatic power cut-off
9V Rechargeable Battery 600mAh Lithium-ion (Li-ion); 9V 600mAh Battery; upto 1200times recharge cycles
Smart Rapid Fast Universal Battery Charger for AA AAA 9V Rechargeable Batteries AC 100–240V, 50/60Hz (worldwide use); Overheat protection, overcharge prevention, short-circuit protection; compatible with AA, AAA, and 9V Ni-MH/Ni-CD rechargeable batteries

Additional Requirements:

Unless otherwise stated, the following documents must be included in the submitted bid proposal

1. Technical datasheets and specifications from the manufacturer (unamended catalog, brochure and datasheets / can be downloaded thru manufacturer’s website) which will be included in the submitted bid proposal. Specifications must satisfy CAAP requirements.
2. Certificate of Warranty valid for Six(6) months against manufacturer’s defect shall be provided commencing from date of acceptance by the end user

Prepared by:  JHOEL BENN P. TANGO CNSSO II, ANOD	Approved by:  NOEL S. GUMAYAGAY Division Chief III, Air navigation Service -ANOD
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PRICE QUOTATION FORM

Date: _____

The Chairperson
 Canvass and Contract Committee
 Procurement Division, CAAP,
 MIA Road, Pasay City

Sir:
 After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Supply and Delivery of various LED Tubes, Bulbs Accessories and Consumables for ANS				
Technical Specifications	Qty	Unit	Unit Price	Total Price
E27 Ceiling Receptacle 2 1/4" Diameter with Screw 4A 250V (White Ceramic)	50	pcs		
LED Lite A60 Bulb E27 Base 9 Watts 6500K	150	pcs		
LED Lite A65 Bulb E27 Base 12 Watts 6500K	150	pcs		
Temflex multipurpose Electrical Vinyl Tape	20	pcs		
Tartan Electrical Rubber Tape (3m 2323)	20	pcs		
LED Panel Light 40W 600 x 600 x 9mm with accessory (bracket)	4	sets		
T8 Fluorescent Tube & Box Type Set (Single-ended)	35	sets		
T8 36W Fluorescent Tubes Straight	100	pcs		
AA Rechargeable Batteries 2550mAh(4pcs)	2	pack		
AAA Rechargeable Batteries 9500mAh(4pcs)	2	pack		
Smart & Quick Charger Auto voltage for AA and AAA	2	sets		
9V Rechargeable Battery 600mAh	4	pcs		
Smart Rapid Fast Universal Battery Charger for AA AAA 9V Rechargeable Batteries	2	sets		
Total (Inclusive of VAT)				

The above-quoted prices are inclusive of all costs and applicable taxes.



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2. Certificate of Warranty valid for Six(6) months against manufacturer's defect shall be provided commencing from date of acceptance by the end user

Very truly yours,

Name/Signature of Representative

Position

Name of Company

Contact No.

Email Address