



## REQUEST FOR QUOTATION / PROPOSAL

The Civil Aviation Authority of the Philippines – Central Office (CAAP-CO), through its Canvass and Contract Committee (CCC), will undertake a Small Value Procurement for the project described below for Fiscal Year 2025, in accordance with Section 34 of the **Implementing Rules and Regulations (IRR) of Republic Act No. 12009**, otherwise known as the “New Government Procurement Act.”

RFQ No.	:	C25-132-10
Name of the project	:	Procurement of UPS (for Server) for AEB
Approved Budget for Contract (ABC)	:	Php 167,500.00
Terms	:	See the attached Annex “A” for Terms of Reference
Location	:	Procurement Division, CAAP, MIA Road, Pasay City
Delivery term	:	Forty-Five (45) calendar days
Delivery time	:	8:00 AM – 4:00 PM
Delivery location	:	CAAP Head Office Warehouse
Warranty	:	Two (2) year(s) warranty period

### I. SUBMISSION OF DOCUMENTS

Interested suppliers are required to submit the following valid and current documents, which must be: properly paginated, with tabbing, and placed in a sealed long brown envelope; and chronologically arranged in accordance with the list below:

1. Valid PhilGEPs Registration Certificate (Platinum Membership) – all pages;
2. Valid Mayor’s/Business Permit;
3. Valid Tax Clearance Certificate;
4. Latest Income and/or Business Tax Return (Annual or Quarterly);
5. Duly accomplished and original Omnibus Sworn Statement (OSS) in the form prescribed by the NGPA Standard Forms, and if applicable:
  - Original Notarized Secretary’s Certificate, for corporations, partnerships, or cooperatives; or
  - Original Special Power of Attorney, for joint ventures, authorizing the signatory to represent the Bidder and sign the OSS (required for ABCs above ₱50,000.00);
6. Original brochure or product literature (if applicable);
7. Duly accomplished Price Quotation Form, in the prescribed format.

Upon claiming the Contract, the winning supplier shall present the original copies of all documents listed above for verification purposes, or submit a Certified True Copy issued by the relevant government agency. However, original copies of the Omnibus Sworn Statement, Brochure (if applicable), and Price Quotation Form must be included in the submitted sealed quotation/proposal.



## II. QUOTATION VALIDITY AND SUBMISSION DETAILS

All price quotations shall remain valid for a period of one hundred twenty (120) calendar days from the date of submission. Interested suppliers must submit their quotation or proposal in person, enclosed in a sealed long brown envelope, on or 12 DEC 2025, not later than 10:00 A.M., at the 3rd Floor, Procurement Division, General Services Building, Civil Aviation Authority of the Philippines, Old MIA Road, Pasay City, Metro Manila. Late submissions shall not be accepted and will be deemed non-compliant.

Addressed to:

### THE SECRETARIAT

Canvass and Contract Committee (CCC)  
Civil Aviation Authority of the Philippines  
Old MIA Road, Pasay City, Metro Manila

Likewise, any quotation or proposal exceeding the Approved Budget for the Contract (ABC) shall be automatically rejected.

## III. EVALUATION AND AWARD OF CONTRACT

The contract shall be awarded to the supplier, contractor, or consultant determined to have submitted either the Single or Lowest Calculated and Responsive Bid (S/LCRB) for goods and infrastructure projects, the Most Economically Advantageous and Responsive Quotation (MEARQ), or, in the case of consulting services, the Single or Highest Rated and Responsive Proposal (S/HRRP), in accordance with Section 66 of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009.

## IV. INSPECTION AND ACCEPTANCE

The CAAP Technical Inspection and Acceptance Committee (TIAC) reserves the right to inspect and/or test the goods to verify compliance with the technical specifications.

## V. OTHER CONDITIONS

Any interlineations, erasures, or overwriting in the submitted documents shall be considered valid only if they are signed or initialed by the bidder or their duly authorized representative. In the event of delay or failure to perform contractual obligations, liquidated damages, if applicable, shall be imposed in accordance with Section 71 of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009, or as otherwise provided in the contract.

Issued, this 05 DEC 2025 at the Civil Aviation Authority of the Philippines – Central Office Complex, Pasay City.

for:   
**ATTY. MARK NESTER T. MENDOZA**  
Chairperson  
Canvass and Contract Committee  
Civil Aviation Authority of the Philippines



**TERMS OF REFERENCE**

<b>Name of Project</b>	:	Procurement of UPS (for Server) for AEB; Procurement of UPS for AEB
<b>Approved Budget</b>	:	P 167,500.00
<b>Delivery Period</b>		Within 45 days from the receipt of Notice of Compliance Note: Partial Delivery is <b>not allowed</b>
<b>Delivery Location</b>	:	CAAP Head Office Warehouse  Note: Delivery must be made only from 8:00AM-4:00PM during regular working days.  A Written Notice must be sent to the official email address of the Procurement Division and Supply Division at least seven (7) calendar days prior to the intended date of delivery.  A confirmation of availability of concerned office must be received by the supplier before proceeding with the delivery. None compliance may be a ground for refusal of entry to the premises and receipt of delivery with no fault on the part of the Civil Aviation Authority of the Philippines.
<b>Terms of Payment</b>	:	Payment upon full delivery and subject to usual government accounting rules and regulations.

**Technical Specification:**

Item	Unit	Description	Quantity
<b>UPS (for Server)</b>	pc	<p>General</p> <ul style="list-style-type: none"> <li>Capacity: up to 2000 VA / 2700 W (This wattage provides a safe margin for future growth).</li> <li>Topology: Online (Double Conversion). This is the most reliable option for servers, providing continuous, high-quality power with zero transfer time to the battery.</li> <li>Form Factor: 3U Rackmount (for installation in a standard server rack).</li> <li>Compatibility: Designed for servers with Active Power Factor Correction (PFC) power supplies.</li> </ul>	<b>3</b>



		<p>Input</p> <ul style="list-style-type: none"><li>• Nominal Input Voltage: 230 V AC.</li><li>• Input Voltage Range: 160-280 V AC (allows for a wide range of utility power fluctuations without switching to battery power).</li><li>• Input Connection: Hardwired or specific regional power plug (e.g., IEC 320 for hardwired).</li></ul> <p>Output</p> <ul style="list-style-type: none"><li>• Nominal Output Voltage: 230 V AC.</li><li>• Output Sockets:<ul style="list-style-type: none"><li>○ (6x) IEC C13 (for standard server and network devices)</li><li>○ (1x) IEC C19 (for high-power server loads)</li></ul></li><li>• Output Waveform: Pure Sine Wave.</li><li>• Frequency: 50/60 Hz (auto-sensing).</li></ul> <p>Battery and runtime</p> <ul style="list-style-type: none"><li>• Battery Type: Sealed, maintenance-free lead-acid battery.</li><li>• Typical Runtime: 5-10 minutes at full load, longer at partial loads. This provides ample time for an automated, graceful shutdown of the server.</li><li>• Expandability: Supports up to X number of external battery packs to extend runtime.</li><li>• Recharge Time: Recovers to 90% capacity within 4-6 hours.</li></ul> <p>Management and communication</p> <ul style="list-style-type: none"><li>• Network Interface: SNMP card for remote management and monitoring via a web browser.</li><li>• Local Management: LCD display for real-time status and configuration.</li><li>• Software Compatibility: Includes software to enable automatic server shutdowns and email alerts during an extended power outage.</li></ul>	
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		<ul style="list-style-type: none"> <li>• Communication Ports: RS-232 and USB ports for direct connection to a server.</li> </ul> <p>Environmental and physical</p> <ul style="list-style-type: none"> <li>• Audible Noise: Less than 50 dBA (suitable for a dedicated server closet).</li> <li>• Operating Temperature: 0°C to 40°C.</li> <li>• Dimensions (H x W x D): 130 x 440 x 680 mm (3U height).</li> <li>• Weight: ~30 kg.</li> </ul> <p>Safety and compliance</p> <ul style="list-style-type: none"> <li>• Certifications: ISO 9001, IEC 62040 (performance), and other relevant safety and EMC standards.</li> <li>• Protection: Includes protection against overloads, short circuits, high temperature, and overvoltage.</li> <li>• Warranty: 1-year standard warranty on electronics and batteries.</li> </ul> <p>Warranty Period</p> <ul style="list-style-type: none"> <li>• 2 years</li> </ul>	
<p><b>UPS</b></p>	<p>pc</p>	<p>Performance and capacity</p> <ul style="list-style-type: none"> <li>• Model: CyberShield 1500</li> <li>• Topology: Line-interactive</li> <li>• Capacity (VA): up to 1000VA (Volt-Amperes)</li> <li>• Capacity (Watts): 900W (Watts)</li> <li>• Output Waveform: Simulated sine wave</li> <li>• Transfer Time: 4-8 ms (typical)</li> <li>• Runtime (Half Load): ~10 minutes (450W)</li> <li>• Runtime (Full Load): ~4 minutes (900W)</li> </ul> <p>Input and output</p> <ul style="list-style-type: none"> <li>• Input Voltage: 230V AC nominal</li> <li>• Input Frequency: 50/60 Hz (auto-sensing)</li> <li>• Output Voltage (Normal Mode): 230V AC +/- 10%</li> </ul>	<p>25</p>



		<ul style="list-style-type: none"><li>• Output Voltage (Battery Mode): 230V AC +/- 5%</li><li>• Outlets:<ul style="list-style-type: none"><li>○ Battery Backup &amp; Surge Protection: 4 universal outlets</li><li>○ Surge Protection Only: 2 universal outlets</li></ul></li></ul> <p>Protection and features</p> <ul style="list-style-type: none"><li>• Automatic Voltage Regulation (AVR): Boosts low voltage and trims high voltage to provide a stable power output without relying on the battery.</li><li>• Surge Protection: Protects connected equipment from damage caused by power surges and lightning.</li><li>• Overload Protection: A resettable circuit breaker provides overload protection.</li><li>• Alarm System:<ul style="list-style-type: none"><li>○ Audible alarms for power failures, low battery, and overload.</li><li>○ Visual LED status indicators (Power, Battery, Fault).</li></ul></li><li>• Connectivity:<ul style="list-style-type: none"><li>○ USB-B port for PC communication</li><li>○ Compatible with PowerPanel® Personal Edition software for automatic shutdown.</li></ul></li><li>• Safety Certifications: CE, RoHS</li></ul> <p>Physical and environmental</p> <ul style="list-style-type: none"><li>• Form Factor: Tower</li><li>• Dimensions (L x W x H): 37 cm x 14.3 cm x 23.7 cm</li><li>• Weight: 8 kg</li><li>• Operating Temperature: 0-40 °C</li><li>• Operating Humidity: 0-90% RH</li><li>• Noise Level: &lt;40 dBA</li></ul>	
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		<p>Battery</p> <ul style="list-style-type: none"><li>• Battery Type: Sealed, maintenance-free lead-acid battery</li><li>• Typical Recharge Time: 8 hours</li><li>• User-Replaceable Battery: Yes</li></ul> <p>Warranty Period</p> <ul style="list-style-type: none"><li>• 2 years</li></ul>	
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**Prepared by:**

**CAPT. EDGARDO G. BARTOLO**  
Acting Chief, AEB

**Approved by:**

**CAPTAIN FLORENDO JOSE C. AQUINO III**  
Assistant Director General II, FSIS



PRICE QUOTATION FORM

Date: \_\_\_\_\_

**The Chairperson  
 Canvass and Contract Committee  
 Procurement Division, CAAP,  
 MIA Road, Pasay City**

**Sir:**

After having carefully read and accepted the terms and condition in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

<b>Procurement of UPS (for Server) and UPS for AEB</b>				
<b>Technical Specifications for UPS</b>	<b>QTY</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Total Price</b>
Performance and capacity <ul style="list-style-type: none"> <li>• Model: CyberShield 1500</li> <li>• Topology: Line-interactive</li> <li>• Capacity (VA): up to 1000VA (Volt-Amperes)</li> <li>• Capacity (Watts): 900W (Watts)</li> <li>• Output Waveform: Simulated sine wave</li> <li>• Transfer Time: 4-8 ms (typical)</li> <li>• Runtime (Half Load): ~10 minutes (450W)</li> <li>• Runtime (Full Load): ~4 minutes (900W)</li> </ul> Input and output <ul style="list-style-type: none"> <li>• Input Voltage: 230V AC nominal</li> <li>• Input Frequency: 50/60 Hz (auto-sensing)</li> <li>• Output Voltage (Normal Mode): 230V AC +/- 10%</li> <li>• Output Voltage (Battery Mode): 230V AC +/- 5%</li> </ul>				

- Outlets:
  - Battery Backup & Surge Protection: 4 universal outlets
  - Surge Protection Only: 2 universal outlets

Protection and features

- Automatic Voltage Regulation (AVR): Boosts low voltage and trims high voltage to provide a stable power output without relying on the battery.
- Surge Protection: Protects connected equipment from damage caused by power surges and lightning.
- Overload Protection: A resettable circuit breaker provides overload protection.
- Alarm System:
  - Audible alarms for power failures, low battery, and overload.
  - Visual LED status indicators (Power, Battery, Fault).
- Connectivity:
  - USB-B port for PC communication
  - Compatible with PowerPanel® Personal Edition software for automatic shutdown.
- Safety Certifications: CE, RoHS

Physical and environmental

- Form Factor: Tower
- Dimensions (L x W x H): 37 cm x 14.3 cm x 23.7 cm
- Weight: 8 kg

<ul style="list-style-type: none"> <li>• Operating Temperature: 0–40 °C</li> <li>• Operating Humidity: 0–90% RH</li> <li>• Noise Level: &lt;40 dBA</li> </ul> <p>Battery</p> <ul style="list-style-type: none"> <li>• Battery Type: Sealed, maintenance-free lead-acid battery</li> <li>• Typical Recharge Time: 8 hours</li> <li>• User-Replaceable Battery: Yes</li> </ul> <p>Warranty Period</p> <p>2 years</p>				
<p><b>Technical Specifications for UPS (For Server)</b></p>	<p><b>QTY</b></p>	<p><b>Unit</b></p>	<p><b>Unit Price</b></p>	<p><b>Total Price</b></p>
<p>General</p> <ul style="list-style-type: none"> <li>• Capacity: up to 2000 VA / 2700 W (This wattage provides a safe margin for future growth).</li> <li>• Topology: Online (Double Conversion). This is the most reliable option for servers, providing continuous, high-quality power with zero transfer time to the battery.</li> <li>• Form Factor: 3U Rackmount (for installation in a standard server rack).</li> <li>• Compatibility: Designed for servers with Active Power Factor Correction (PFC) power supplies.</li> </ul> <p>Input</p> <ul style="list-style-type: none"> <li>• Nominal Input Voltage: 230 V AC.</li> <li>• Input Voltage Range: 160-280 V AC (allows for a wide range of utility power fluctuations without switching to battery power).</li> <li>• Input Connection: Hardwired or specific regional power plug (e.g., IEC 320 for hardwired).</li> </ul>	<p>3</p>	<p>Unit</p>		

Output

- Nominal Output Voltage: 230 V AC.
- Output Sockets:
  - (6x) IEC C13 (for standard server and network devices)
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- Local Management: LCD display for real-time status and configuration.
- Software Compatibility: Includes software to enable automatic server shutdowns and email alerts during an extended power outage.
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Environmental and physical

- Audible Noise: Less than 50 dBA (suitable for a dedicated server closet).

<ul style="list-style-type: none"> <li>Operating Temperature: 0°C to 40°C.</li> <li>Dimensions (H x W x D): 130 x 440 x 680 mm (3U height).</li> <li>Weight: ~30 kg.</li> </ul> <p>Safety and compliance</p> <ul style="list-style-type: none"> <li>Certifications: ISO 9001, IEC 62040 (performance), and other relevant safety and EMC standards.</li> <li>Protection: Includes protection against overloads, short circuits, high temperature, and overvoltage.</li> <li>Warranty: 1-year standard warranty on electronics and batteries.</li> </ul> <p>Warranty Period</p> <ul style="list-style-type: none"> <li>2 years</li> </ul>				
<b>Total (Inclusive of VAT)</b>				

(Amount in words) \_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very Truly Yours,

\_\_\_\_\_  
Name/Signature of Representative

\_\_\_\_\_  
Position

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Contact No.

\_\_\_\_\_  
Email Address