



REQUEST FOR QUOTATION / PROPOSAL

The Civil Aviation Authority of the Philippines – Central Office (CAAP-CO), through its Canvass and Contract Committee (CCC), will undertake a Small Value Procurement for the project described below for Fiscal Year 2025, in accordance with Section 34 of the **Implementing Rules and Regulations (IRR) of Republic Act No. 12009**, otherwise known as the “New Government Procurement Act.”

RFQ No.	: C25-109-10
Name of the project	: Procurement of Server for AEB
Approved Budget for Contract (ABC)	: Php700,000.00
Terms	: See the attached Annex “A” for Terms of Reference
Location	: Procurement Division, CAAP, MIA Road, Pasay City
Delivery term	: Forty-Five (45) calendar days
Delivery time	: 8:00 AM – 4:00 PM
Delivery location	: CAAP Head Office Warehouse
Warranty	: 3 Year ProSupport: Next Business Day Onsite Service

I. SUBMISSION OF DOCUMENTS

Interested suppliers are required to submit the following valid and current documents, which must be: properly paginated, with tabbing, and placed in a sealed long brown envelope; and chronologically arranged in accordance with the list below:

1. Valid PhilGEPS Registration Certificate (Platinum Membership) – all pages;
2. Valid Mayor’s/Business Permit;
3. Valid Tax Clearance Certificate;
4. Latest Income and/or Business Tax Return (Annual or Quarterly);
5. Duly accomplished and original Omnibus Sworn Statement (OSS) in the form prescribed by the NGPA Standard Forms, and if applicable:
 - Original Notarized Secretary’s Certificate, for corporations, partnerships, or cooperatives; or
 - Original Special Power of Attorney, for joint ventures, authorizing the signatory to represent the Bidder and sign the OSS (required for ABCs above ₱50,000.00);
6. Original brochure or product literature (if applicable);
7. Duly accomplished Price Quotation Form, in the prescribed format.

Upon claiming the Contract, the winning supplier shall present the original copies of all documents listed above for verification purposes, or submit a Certified True Copy issued by the relevant government agency. However, original copies of the Omnibus Sworn Statement, Brochure (if applicable), and Price Quotation Form must be included in the submitted sealed quotation/proposal.



II. QUOTATION VALIDITY AND SUBMISSION DETAILS

All price quotations shall remain valid for a period of one hundred twenty (120) calendar days from the date of submission. Interested suppliers must submit their quotation or proposal in person, enclosed in a sealed long brown envelope, on or 03 DEC 2025, not later than 10:00 A.M., at the 3rd Floor, Procurement Division, General Services Building, Civil Aviation Authority of the Philippines, Old MIA Road, Pasay City, Metro Manila. Late submissions shall not be accepted and will be deemed non-compliant.

Addressed to:

THE SECRETARIAT

Canvass and Contract Committee (CCC)
Civil Aviation Authority of the Philippines
Old MIA Road, Pasay City, Metro Manila

Likewise, any quotation or proposal exceeding the Approved Budget for the Contract (ABC) shall be automatically rejected.

III. EVALUATION AND AWARD OF CONTRACT

The contract shall be awarded to the supplier, contractor, or consultant determined to have submitted either the Single or Lowest Calculated and Responsive Bid (S/LCRB) for goods and infrastructure projects, the Most Economically Advantageous and Responsive Quotation (MEARQ), or, in the case of consulting services, the Single or Highest Rated and Responsive Proposal (S/HRRP), in accordance with Section 66 of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009.

IV. INSPECTION AND ACCEPTANCE

The CAAP Technical Inspection and Acceptance Committee (TIAC) reserves the right to inspect and/or test the goods to verify compliance with the technical specifications.

V. OTHER CONDITIONS

Any interlineations, erasures, or overwriting in the submitted documents shall be considered valid only if they are signed or initialed by the bidder or their duly authorized representative. In the event of delay or failure to perform contractual obligations, liquidated damages, if applicable, shall be imposed in accordance with Section 71 of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009, or as otherwise provided in the contract.

Issued, this 28 NOV 2025 at the Civil Aviation Authority of the Philippines
– Central Office Complex, Pasay City.


28 NOV 2025
ATTY. MARK NESTER T. MENDOZA
Chairperson
Canvass and Contract Committee
Civil Aviation Authority of the Philippines



TERMS OF REFERENCE

Name of Project	:	Procurement of Server for AEB
Approved Budget	:	P 700,000.00
Delivery Period		Within 45 days from the receipt of Notice of Compliance Note: Partial Delivery is not allowed
Delivery Location	:	CAAP Head Office Warehouse Note: Delivery must be made only from 8:00AM-4:00PM during regular working days. A Written Notice must be sent to the official email address of the Procurement Division and Supply Division at least seven (7) calendar days prior to the intended date of delivery. A confirmation of availability of the concerned office must be received by the supplier before proceeding with the delivery. None compliance may be grounds for refusal of entry to the premises and receipt of delivery with no fault on the part of the Civil Aviation Authority of the Philippines.
Terms of Payment	:	Payment upon full delivery and subject to usual government accounting rules and regulations.

Technical Specification:

Item	Unit	Description	Quantity
Server	pc	<p>Processor: Intel Xeon Silver 4114 2.2G, 10C/20T, 9.6GT/s, 14M Cache, Turbo, HT (85W) DDR4 2400</p> <p>Memory: 32GB RDIMM (16GB x 2), 2666MT/s, Dual Rank (24 DIMM slots)</p> <p>Network Controller: Broadcom 5720 QP 1Gb Network Daughter Card</p> <p>Storage Controller: PERC H740P RAID Controller, 8GB NV Cache, Minicard</p> <p>Hard Drive: 2TB (500GB x 4) 10K RPM SAS 12Gbps 512n 2.5in Hot-plug Hard Drive (max 8 HDD)</p> <p>Optical Drive: Internal DVD+/- RW Drive</p> <p>Power Supply: Single, Hot-plug Power Supply (1+0), 750W</p> <p>Management: iDRAC9, Enterprise</p> <p>Form Factor: 2U Rack Server, with ReadyRails Sliding Rails with Cable Management Arm</p>	2



		<p>Warranty: 3Yr ProSupport: Next Business Day Onsite Service:</p> <p>The features of this Service include:</p> <ul style="list-style-type: none">• Access on a 24x7 basis (including holidays)3 to the Dell Technologies Customer Service and Support organization for troubleshooting assistance of Products.• On-site dispatch of a technician and/or delivery of replacement parts to the Installation Site or other Customer business location approved by Dell Technologies as detailed in the Agreement (as necessary and according to the support option purchased) to address a Product problem. See below for more details on severity levels and onsite service options.• Replacement parts, spares, components when deemed necessary to resolve or prevent an issue• ProSupport AIOps Platforms include Dell AIOps, TechDirect and MyService 360, which are enabled via connectivity software, such as secure connect gateway, and provide benefits not limited to the following:<ul style="list-style-type: none">• Proactive issue detection and automated case creation• Predictive detection of hardware failures• Self-serve case creation• Self-serve part dispatch• Dell Security Advisories• Dell AIOps Cybersecurity Assessment	
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Prepared by:

CAPT. EDGARDO G. BARTOLO
Acting Chief, AEB

Approved by:

CAPTAIN FLORENDO JOSE C. AQUINO III
Assistant Director General II, FSIS



PRICE QUOTATION FORM

Date: _____

The Chairperson
Canvass and Contract Committee
Procurement Division, CAAP,
MIA Road, Pasay City

Sir:

After having carefully read and accepted the terms and condition in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Procurement of Server for AEB				
Technical Specifications	QTY	Unit	Unit Price	Total Price
Processor: Intel Xeon Silver 4114 2.2G, 10C/20T, 9.6GT/s, 14M Cache, Turbo, HT (85W) DDR4 2400 Memory: 32GB RDIMM (16GB x 2), 2666MT/s, Dual Rank (24 DIMM slots) Network Controller: Broadcom 5720 QP 1Gb Network Daughter Card Storage Controller: PERC H740P RAID Controller, 8GB NV Cache, Minicard Hard Drive: 2TB (500GB x 4) 10K RPM SAS 12Gbps 512n 2.5in Hot-plug Hard Drive (max 8 HDD) Optical Drive: Internal DVD+/- RW Drive Power Supply: Single, Hot-plug Power Supply (1+0), 750W Management: iDRAC9, Enterprise Form Factor: 2U Rack Server, with ReadyRails Sliding Rails with Cable Management Arm	2	Unit		

Warranty: 3Yr ProSupport: Next Business Day
Onsite Service:

The features of this Service include:

- Access on a 24x7 basis (including holidays)³ to the Dell Technologies Customer Service and Support organization for troubleshooting assistance of Products.
- On-site dispatch of a technician and/or delivery of replacement parts to the Installation Site or other Customer business location approved by Dell Technologies as detailed in the Agreement (as necessary and according to the support option purchased) to address a Product problem. See below for more details on severity levels and onsite service options.
- Replacement parts, spares, components when deemed necessary to resolve or prevent an issue
- ProSupport AIOps Platforms include Dell AIOps, TechDirect and MyService 360, which are enabled via connectivity software, such as secure connect gateway, and provide benefits not limited to the following:
 - Proactive issue detection and automated case creation
 - Predictive detection of hardware failures
 - Self-serve case creation
 - Self-serve part dispatch
 - Dell Security Advisories
 - Dell AIOps Cybersecurity Assessment

Total (Inclusive of VAT)

(Amount in words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very Truly Yours,

Name/Signature of Representative

Position

Name of Company

Contact No.

Email Address