



Republic of the Philippines  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

**BAC RESOLUTION NO. 2025-094**

**SUBJECT: SUPPLY AND DELIVERY OF RICOH GESTETNER TONER FOR SUPPLY, LEGAL AND ADMIN AT LAOAG INTERNATIONAL AIRPORT**

**WHEREAS,** the Head of the Procuring Entity, Area I, endorsed to the Bids and Awards Committee – Area I, the above-stated project with an estimated cost amounting to **Two Hundred Thirty-Six Thousand Seven Hundred Seventy-Seven Pesos Only (PhP236,777.00).**

**WHEREAS,** based on the updated records of the BAC Area I, Philippine Duplicators, Inc. has submitted its updated Certificate of PhilGEPS Registration (Platinum Membership), 2025 Business Permit and Certification from Ricoh Asia Pacific Operations Limited attesting that Philippine Duplicators, Inc. is the authorized distributor and concessionaire for all Gestetner and Ricoh products, with responsibility for sales and service in the Philippines.

**WHEREAS,** Philippine Duplicators, Inc. submitted its proposal, quoted the needed supplies amounting to **Two Hundred Thirty-Six Thousand Seven Hundred Seventy-Seven Pesos Only (PhP236,777.00).** A copy of the price quotation is attached for reference.

**WHEREAS,** Section 31 of IRR of RA 12009, states that *"Direct Contracting is a mode of procurement of Goods that does not require elaborate Bidding Documents, and the supplier is only required to submit at a price quotation of a pro-porma invoice together with the conditions of sale, which may be accepted immediately or after some negotiations"*.

**NOW, THEREFORE,** for and in consideration from the above premises, the BAC Area I **RESOLVES,** as it is hereby **RESOLVED,** to recommend for **APPROVAL** of this procurement to **PHILIPPINE DUPLICATORS, INC.** in the total amount of **TWO HUNDRED THIRTY-SIX THOUSAND SEVEN HUNDRED SEVENTY-SEVEN PESOS ONLY (PHP236,777.00),** the offer of which was considered reasonable and advantageous to the Government.

**IN WITNESS WHEREOF,** we hereby affix our signatures, this 15<sup>th</sup> day of September, 2025 at Laoag International Airport, Laoag City.

**RECOMMEND APPROVAL:**

**ON LEAVE**

**FREDRICK CARL S. JOSE**  
Provisional Member

**ROSITO G. TAMAYO, JR.**  
Provisional Member

**SYLVIA R. RETOTAR**  
Member

**JENILYN C. ANTONIO**  
Member

**ON LEAVE**

**MARK JAY O. MIGUEL**  
Member

**DANILO R. MANALO**  
Vice-Chairperson

**ATTY. RIZZA JOY S. VALLESTERO**  
Chairperson

**APPROVED/DISAPPROVED:**

**RONALD VESTABILLO**  
Head of the Procuring Entity