



CCC Resolution No. 2025-035

“RECOMMENDING AWARD OF CONTRACT FOR THE ADOBE FRAMEMAKER AND ADOBE ACROBAT PRO (12-MONTH SUBSCRIPTION) THROUGH SMALL VALUE PROCUREMENT UNDER SECTION 34 OF THE IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT (RA) NO. 12009”

WHEREAS, ADG II, Administrative and Finance Service, Captain Thomas Tannhauser A. Fortun, has approved the Purchase Request for the Adobe FrameMaker and Adobe Acrobat Pro (12-Month Subscription) in accordance with CBA No. 25-02-259 dated 18 February 2025 with a total budget allocation of P98,304.00. The approval is documented and attached hereto as **Annex A**, which forms as integral part of this Resolution;

WHEREAS, BAC Bravo recommended for the change of mode of procurement and subsequently approved by the Head of Procuring Entity (HoPE) through BAC Resolution No. 2025-0311-35 dated 10 June 2025. Copy of Resolution hereto attached as **Annex B**;

WHEREAS, on 04 July 2025, the Civil Aviation Authority of the Philippines – Contract and Canvass Committee (CAAP-CCC) agreed to procure this project through Small Value Procurement (SVP) pursuant to Section 34 of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009. Copy of the minutes hereto attached as **Annex C**;

WHEREAS, CAAP-CCC, through its Secretariat, posted the Request for Quotation (RFQ) on the Philippine Government Electronic Procurement System (PhilGEPS), the CAAP website, and in conspicuous locations within CAAP premises on 14 July 2025. A copy of the PhilGEPS postings is hereto attached as **Annex D**;

WHEREAS, the Request for Quotation (RFQ) was sent to the following:

1. *ALTIUS TECH SOLUTIONS*;
2. *COMMERCE FIRST*;
3. *CHALLENGE SYSTEMS*;
4. *YNZAL MARKETING CORP.; and*
5. *AGILE TECHFRONTIER CORP.;*

WHEREAS, during the opening of the sealed quotation held on 18 July 2025 at the CAAP, Procurement Division Office, the CAAP-CCC noted the following:

Supplier	Price Quotation
1. COMMERCE FIRST, INC.	P54,860.00
2. TEKZONE COMPUTER SALES AND SERVICES INC.	P70,655.00

WHEREAS, the end-user evaluation report submitted on 05 August 2025 disclosed that COMMERCE FIRST, INC. complied with all CAAP requirements and technical specifications, and was determined to be the lowest calculated and responsive quotation. A copy of the evaluation report is hereto attached as **Annex E**;



WHEREAS, Section 34, Subsection 34.3, Paragraph (g) of the Implementing Rules and Regulations of Republic Act No. 12009 provides that: *"The Bids and Awards Committee (BAC) shall recommend to the Head of the Procuring Entity (HoPE) the award of contract in favor of the supplier, contractor, or consultant with the Lowest Calculated and Responsive Bid (LCRB), Most Economically Advantageous Responsive Bid (MEARB), Most Advantageous Responsive Bid (MARB). Or Highest Rated Responsive Bid (HRRB), as applicable."*

NOW, THEREFORE, in consideration of the above premises, the CAAP-CCC **RESOLVES**, as it is hereby **RESOLVED** to recommend for **APPROVAL** of the Adobe FrameMaker and Adobe Acrobat Pro (12-Month Subscription) in the total amount of **FIFTY-FOUR THOUSAND EIGHT HUNDRED SIXTY PESOS (P54,860.00)** only, and be **AWARDED** to **COMMERCE FIRST, INC.**, the offer of which was considered reasonable and advantageous to the Government;

IN WITNESS WHEREOF, the CAAP-CCC signed **Resolution No. 2025-035** this 07 August 2025 at the Civil Aviation Authority of the Philippines, Pasay City, Metro Manila.


ATTY. MARK NESTER T. MENDOZA
 Chairperson

(ON OFFICIAL BUSINESS)
EMERSON S. PAGKALIWANGAN
 Vice-Chairperson


MELINA C. REYES
 Regular Member


MARIA CRISTINA B. BALONON
 Regular Member

(ON OFFICIAL BUSINESS)
GEMB KAHMIL GARCIA-ANISCOL
 Regular Member

(ON TRAVEL)
NIKKOLE ANNE MARIE V. PARLADE
 Regular Member


GEORGE DON M. NARVAEZ
 End-User

Approved by:

LTGEN RAUL L. DEL ROSARIO AFP (RET)
 Director General ✓