



## **REQUEST FOR QUOTATION**

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a **Small Value Procurement** for the "Repair of Hydrant Pipeline leak at ATMC" in accordance with the Implementing Rules and Regulations of Republic Act No. 12009.

RFQ No.	:	<b><u>C25-050-07</u></b>
Name of Project	:	<b><u>Repair of Hydrant Pipeline leak at ATMC</u></b>
Approved Budget for Contract	:	<b><u>P420,000.00</u></b>
Terms	:	See the attached Annex "A" for Terms of Reference and corresponding Specifications
Location	:	Procurement Division, CAAP, MIA Road, Pasay City
Delivery Term	:	<b><u>Ninety (90) calendar days</u></b> from the receipt of Notice for Compliance
Delivery Time	:	8:00 AM – 4:00 PM Monday to Friday (Regular work days)
Delivery Location	:	<b><u>CAAP Manila CNS/ATM Facility</u></b>

Interested suppliers are required to submit their valid and current documents which must be properly fastened and sealed in an envelope:

1. Income Business Tax Return for ABC's above P500,000.00;
2. PHILGEPS Certificate of Registration (Platinum);
3. Notarize Omnibus Sworn Statement (GPPB prescribed Form) for ABC's above P50,000.00; (Authorized representative must attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate for Corporation)
4. Price quotation from (**Annex "A"**) during submission of offer/Quotation
5. Brochure (original) if applicable

The winning supplier shall – upon claiming of the Contract – present the original copy of the documents listed above for comparison, or submit a **Certified True Copy** of the original document which must be certified by the issuing government agency. However, the **original copy** of the Omnibus Sworn Statement, Price Quotation Form, and Brochure **must be included in the sealed bid.**

Price quotation/s must be valid for a period of one hundred twenty (120) calendar days from the date of submission.

The quotation shall be submitted in sealed envelope on or before the closing date of 13 AUG 2025 at 10:00 AM, CAAP Procurement Division and addressed to:

**ATTY. MARK NESTER T. MENDOZA**  
Chairperson, Canvass and Contract Committee  
Gate 3 CAAP, Old MIA Road  
Pasay City, Metro Manila

Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or, more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damaged reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Pasay City, August 04, 2025

  
**ATTY. MARK NESTER T. MENDOZA**  
CCC Chairperson



**TERMS OF REFERENCE**

Name of Project	:	Repair of Hydrant Pipeline leak at ATMC
Approved Budget	:	Php420,000.00 <i>(Repairs and Maintenance-Buildings and Other Structures), APP2025 Code 1732-50213000)</i>
Delivery Period	:	Ninety (90) calendar days from the receipt of Notice for Compliance <i>Note: Partial delivery is not allowed.</i>
Delivery Location	:	Manila CNS/ATM Facility  <i>Note: The schedule of the repair shall be coordinated and approved by the ANS Operations Department (ANOD) so as to avoid disruption to CAAP especially to ATMC operations. The contractor is required to submit their Method of Working Plan (MOWP) to ANOD. The repair works shall not proceed unless the MOWP is approved by ANOD.</i>
Terms of Payment	:	Payment upon acceptance of the end-user and subject to usual government accounting rules and regulations.

**Technical Specifications:**


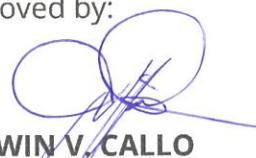
Unit	Item Description	Quantity
lot	Supply of materials, labor and expertise for the repair of existing hydrant pipeline leak at Manila CNS/ATM Facility	1

<b>SCOPE OF WORK</b>	
1.	Supply of materials, labor and expertise for the repair of existing hydrant pipeline leak at Manila CNS/ATM Facility
2.	Cutting of pipe length with leak and welding of new pipe length in place.
3.	Scanning the whole pipe line for leaks.
4.	Submission of formal report for the leak test result with recommendation/s for correction.
5.	Includes two (2) years warranty for materials and workmanship.



**Additional Requirements:**

1. Prior to commencement of the repair works, the contractor shall submit to ANS their Method of Working Plan (MOWP) for approval.
2. Includes remedial measures and recommendations if an additional defect/s be detected during the course of installation/repair.
3. Certificate of Warranty for two (2) years shall be submitted after completion of the project.

<p>Prepared by:</p>  <p><b>JEM P. SARIO</b> CNSSO IV/ EMMID - ANOD</p>	<p>Approved by:</p>  <p><b>DARWIN V. CALLO</b> Division Chief III/EMMID - ANOD</p>
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**PRICE QUOTATION FORM**

Date: \_\_\_\_\_

The Chairperson  
 Canvass and Contract Committee  
 Procurement Division, CAAP,  
 MIA Road, Pasay City

Sir:  
 After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

<b>Repair of Hydrant Pipeline leak at ATMC</b>				
Technical Specifications	Qty	Unit	Unit Price	Total Price
Supply of materials, labor and expertise for the repair of existing hydrant pipeline leak at Manila CNS/ATM Facility	1	lot		
<b>Total (Inclusive of VAT)</b>				

The above-quoted prices are inclusive of all costs and applicable taxes.

**Additional Requirements:**

1. The contractor shall submit to ANS their Method of Working Plan (MOWP) for approval prior to commencement of the repair works.
2. Includes remedial measures and recommendations if an additional defect/s be detected during the course of installation/repair.
3. Certificate of Warranty for two (2) years shall be submitted after completion of the project.

Very truly yours,

\_\_\_\_\_  
 Name/Signature of Representative

\_\_\_\_\_  
 Position

\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Contact No.

\_\_\_\_\_  
 Email Address