



NOTICE OF EXTENSION

28 JUL 2025

JENNIFER CALAYAG – UMALI

Authorized Representative

OTUS COPY SYSTEM, INC.

10/F MG Tower,
75 Shaw Boulevard,
Mandaluyong City

Dear **Ms. Calayag – Umali**:

We are pleased to inform you that the contract for the contract for the **PROCUREMENT OF PHOTOCOPIER MACHINE RENTAL FOR THE CAAP CENTRAL OFFICE FOR ONE (1) YEAR** is hereby extended for a period of **THREE (3)-MONTHS** in the amount of **NINE HUNDRED TWENTY-NINE THOUSAND SIX HUNDRED FORTY-TWO & 12/100 (PHP 929,642.12)** in accordance with the Guidelines on Renewal of Regular and Recurring Services provided under 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

We appreciate your interest in extending the contract **PROCUREMENT OF PHOTOCOPIER MACHINE RENTAL FOR THE CAAP CENTRAL OFFICE FOR ONE (1) YEAR** and we look forward to your satisfactory performance of your obligations under the project.

Sincerely yours,

LTGEN RAUL L DEL ROSARIO AFP (RET)

Director General

RECEIVED BY:

JENNIFER CALAYAG – UMALI

OTUS COPY SYSTEM, INC.

July 28, 2025

(Date and Time of receipt)

