Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

BID BULLETIN NO. 1

July 11, 2025

Attention is hereby invited to the Bidders of the **Procurement of Rental of Photocopier Machine for CAAP Central Office for CY 2025 - Bid No. 25-47-07 BRAVO**

I. Please be informed of the following clarifications posted in the Bidding Documents, Section VI. Schedule of Requirement ***(see Page 32)***

From

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Unit	Delivered, Weeks/Months
1	Procurement of Rental of Photocopier Machine for CAAP Central Office for CY 2025 Year (39 units of Monochrome Photocopier and 5 units Colored Photocopier)	1	lot	Forty-Five (45) Working days from the receipt of NTP
	nothing follows			

***Please include the attached Terms of Reference with signature of the duly authorized representative as part of the submission of the bid proposal.**

To

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Unit	Delivered, Weeks/Months
1	Procurement of Rental of Photocopier Machine for CAAP Central Office for CY 2025 (39 units of Monochrome Photocopier and 5 units Colored Photocopier)	1	lot	Forty-Five (45) Working days from the receipt of NTP
2	On call technician to repair defective machines. Response time shall be within four (4) hours from verbal or written notification. Machines that cannot be repaired within twenty-four (24) hours shall be replaced with new units.	As the need arises		
3	On-site training of CAAP personnel on operation of machines.	As listed on the distribution list		

***Please include the attached Terms of Reference with signature of the duly authorized representative as part of the submission of the bid proposal.**

II. This bid bulletin shall be an integral part of the Bidding Documents and the same shall be enclosed in the technical bid envelope/component and shall be marked accordingly.

For the information and guidance of all concerned.

ATTY DANJUN G. LUCAS
Chairperson
Bids and Awards Committee