

CIVIL SERVICE COMMISSION

National Capital Region

Bulletin of Vacant Positions in GOVERNMENT *



Republic of the Philippines
CIVIL SERVICE COMMISSION

OCT 04 2019

October 02, 2019 CSC-DFPC FD: 2019-10-01
(Date of Publication)

* Please be advised that all requests for publication of vacant third level positions should be filed at the CSC-ERPO, CO (Batasan Hills, QC). The requirement to publish vacant third level position under RA No. 7041 shall be deemed complied with only if the said positions are published by the CSC-ERPO (CSC MC No. 11, s. 2007).

Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CIVIL AVIATION AUTHORITY OF THE PHILIPPINES in the CSC website:

GIL M. MACAPAGAL
OIC, Human Resource Management Division

Date: October 2, 2019

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No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer I	0392	11	20754	Bachelor's degree	None required	None required	Career Service (Professional); Second Level Eligibility	N/A	Administrative and Finance Service/Administrative Department/Facilities Maintenance Division
2	Civil Aviation Licensing Officer II	0550	20	51155	Bachelor's degree	40 hours of functionally related training	2 years functionally related experience	Career Service Professional	N/A	Flight Standards Inspectorate Service/ Licensing and Certification Department/ALD
3	Aircraft Engineering Safety Inspector I	0624	21	57805	Bachelor's degree in Engineering relevant to the job	40 hours of relevant training	2 years functionally related experience	Relevant RA 1080	N/A	Flight Standards Inspectorate Service/ Airworthiness Department/ Engineering and Aircraft Registration Division
4	Air Traffic Management Officer I	3600	20	51155	Bachelor's degree	Completion of Air Traffic Service Course	6 months apprenticeship in an air traffic management facility and Current Facility Rating	Air Traffic Control License OR Aeronautical Station Operator License	N/A	Air Traffic Service
5	Procurement Officer B	0439	15	30531	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	AFS/ Administrative Department/ Procurement Division

6	Systems Analyst	0373, 0374	14	27755	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Corporate Planning Office/ Management Information System Division (MISD)
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 16, 2019.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.
- 5. Or any additional document/s that may be required by the Human Resource Management Division (HRMD)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

GIL M. MACAPAGAL
OIC, Human Resource Management Division
Old MIA Road, Pasay City
caappsb.secretariat@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.