



**REQUEST FOR QUOTATION**

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a Shopping Method for the **"Purchase of UPS batteries for MISD"** in accordance with Section 52.1(b) of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No. : **C19-070-06**  
Name of Project : **Purchase of UPS batteries for MISD**  
Approved Budget for: **Php324,600.00**  
Specifications : See the attached Annex "B" for specifications  
Location : Procurement Division, CAAP, MIA Road, Pasay City  
Delivery Term : **30 calendar days** from the receipt of Notice for Compliance

Interested suppliers are required to submit their valid and current following documents in a sealed envelope:

1. Mayor's Permit;
2. Income/Business Tax Return for ABC's above P500,000;
3. PHILGEPS Registration Number;
4. Tax Clearance;
5. Omnibus Sworn Statement for ABC's above P50,000; (**a.** Form must be in accordance with Section 25.3, 2016 IRR **b.** Authorized representative must attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate/Secretary Certificate for Corporation)
6. Price quotation from (Annex "A" & "B") during submission of offer/Quotation and,
7. Brochure if applicable

Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.

Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damaged reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

**OSCAR B. DEMETILLO, JR.** ✓  
CCC-Chairperson



**PRICE QUOTATION FORM**

Date: \_\_\_\_\_

The Chairperson  
 Canvass and Contract Committee  
 Procurement Division, CAAP,  
 MIA Road, Pasay City

Sir/Ma'am:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description			
<b>Purchase of UPS batteries for MISD</b>			
Specification	QTY.	Unit Price	Total Price
<b>Please see attached specifications at Annex "B"</b>			
		• Inclusive of Delivery	
		Total (Inclusive of VAT)	

(Amount in Words) \_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
 Name/Signature of Representative

\_\_\_\_\_  
 Position

\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Contact No.

\_\_\_\_\_  
 Email Address



Republic of the Philippines  
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

**PURCHASE REQUEST**

CAAP (W) - 19-05-487

PR No.:		Date:		5/7/19		
SAI No.:		Date:				
Department: MISD		Section: CAAP		ALOBS No.:		
Stock No.	Unit Issue	Description	APP item No.	Quantity	Unit Cost	Total Cost
	pcs	78 pcs 6 cells 12volts ups battery ABS sealed acid lead battery 21 watts at 15 minutes rate max discharge current 60/90 5sec max charging current 21 ampere f1/f2 faston tabs 90mm x 70mm x 106mm dimension	1041	78	Php 700.00	54,600.00
	pcs	300 pcs 6 cells 12volts ups battery ABS sealed acid lead battery 34 to 36 watts at 15 minutes rate max discharge current 100/130 5sec max charging current 21 ampere f1/f2 faston tabs 150mm x 65mm x 95mm dimension *****Nothing Follows*****		300	Php 900.00	270,000.00
TOTAL						324,600.00

**GRAND TOTAL 324,600.00**

**Purpose :**  
To replace defective UPS batteries for MISD servers and computer workstations distributed at CAAP central office

<b>Requested by:</b>	<b>Checked by:</b>
Signature : <i>[Signature]</i>	<i>[Signature]</i>
Printed Name: <b>Bret Michael Dumarios</b>	<b>CAPT. DANTE D. LANGKIT</b>
Designation: <b>Computer Programmer II</b>	<b>Chief MIS Division</b>
Date: <b>5-2-19</b>	<b>CEO V/Chief Strategic Planning Division</b>
<b>Funds Available:</b>	<b>Recommend Approval:</b>
Signature : <i>[Signature]</i>	<i>[Signature]</i>
Printed Name: <b>JOCELYN L. CHING</b>	<b>ATTY. DANJUN G. LUCAS</b>
Designation: <b>Chief, Finance Dept.</b>	<b>Chief of Staff</b>
Date:	
Signature :	
Printed Name:	
Designation:	
Date:	
<b>Approved by:</b>	
Signature : <i>[Signature]</i>	
Printed Name: <b>Maj. Gen. RICARDO C. BANAYAT AFP (Ret)</b>	
Designation: <b>Deputy Director General for Administration</b>	
Date:	