



Republic of the Philippines
 Department of Transportation and Communications
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES
 www.caap.gov.ph



MEMORANDUM CIRCULAR NO. 01-12, Series of 2012

TO : CAAP CONCERNED OFFICIALS AND ALL PHILIPPINE AVIATION/OPERATORS
FROM : THE DIRECTOR GENERAL CIVIL AVIATION AUTHORITY OF THE PHILIPPINES
SUBJECT : SIGNING AUTHORITY FOR CAAP ADVISORY CIRCULARS, BULLETINS AND DIRECTIVES

Reference: CAAP Board of Director's Resolution No. 2011-038, dated 23 September 2011.
The enacting clause of said CAAP Board Resolution provides that:

"WHEREFORE, RESOLVE, as it is hereby RESOLVED, that the request of the Director General for the approval of:

1. RESOLUTION AND ENFORCEMENT MANUAL;
2. AIRWORTHINESS INSPECTOR MANUAL;
3. OPERATIONS INSPECTOR MANUAL;
4. APPROVED MAINTENANCE ORGANIZATION (AMO) ADMINISTRATION MANUAL;
5. DANGEROUS GOODS APPROVAL MANUAL;
6. DESIGNATED REPRESENTATIVES MANUAL;
7. PERSONNEL LICENSING MANUAL;
8. FLIGHT STANDARDS ORGANIZATION MANUAL;
9. FLIGHT STANDARDS TRAINING MANUAL;
10. CASORT DATABASE TRAINING MANUAL;
11. LAIR OPERATING CERTIFICATE ADMINISTRATION MANUAL;
12. MANUAL OF SPECIAL OPERATIONS APPROVALS;
13. ACCIDENT PREVENTION AND INVESTIGATION MANUAL;
14. CAAP ADVISORY CIRCULARS AND BULLETINS;
15. CHECK-LIST; and
16. FORMS,

including all related technical guidance materials, training and licensing manuals, safety bulletins, administrative and flight-safety hand-book, circulars and advisories on technical and safety matters - arising from the implementation of the Philippine Civil Aviation Regulations (PCAR) and Aerodrome and Air Navigation Service Regulations (CAR-AANS), be APPROVED, and shall be valid and effective upon completion of the requisite publication in the Official Gazette or newspaper of general circulation and a copy filed with the University of the Philippines Law Center-Office of the National Administrative Register (UP-ONAR).


RESOLVED further that any issuance or promulgation or order made by the Director General arising from the implementation and interpretation of these approved technical guidance materials, circulars and related manuals is immediately executory subject to appeal within ten (10) day from publication or receipt of notice of the subject matter, if any issue arises, to the Board of Directors for proper resolution of any issues raised therein."

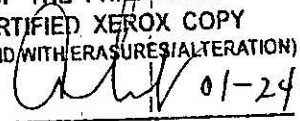
DIRECTIVE:

Thus, all 'Advisory Circulars, Bulletins and Directives' that will be issued for the guidance and compliance of all 'Aviation Stakeholders shall be approved by the Director General duly recommended by the head of the 'Service' (FSIS or AANSOO) concerned.

In addition, the concurring 'accountable officer' from the aviation stakeholder shall not be lower than the head of the 'Flight Operation Department/Office'.

Signed and approved this 16th day of January 2012, CAAP, Pasay City.


RAMON S. GUTIERREZ
 Director General

CIVIL AVIATION AUTHORITY
 OF THE PHILIPPINES
 CERTIFIED XEROX COPY
 (NOT VALID WITH ERASURES/ALTERATION)

 01-24-2012
AIDA S. ROMULO
 Chief, Central Records
 and Archives Division