



Republic of the Philippines  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

Date \_\_\_\_\_

MLS

**REQUEST FOR PRICE QUOTATIONS**  
 No. C17-124-11

**GENTLEMEN:**

You are cordially invited to submit and quote your lowest price on the following supplies, materials and/or equipment listed hereunder. Please be informed that this procuring entity shall only consider price quotations within Approved Budget Cost (ABC) Php460,000.00

Your price quotation shall include the following documents and submitted in a sealed envelope, indicating the Solicitation No. / Reference No.:

- |  |  |
|--|--|
| 1. Proposal in your official letterhead; | 6. Latest Business Tax Return for the last two (2) quarter before the opening of the quotations; |
| 2. Copy of this request;                 | 7. Mayor's Permit;   |
| 3. Brochure;                             | 8. Tax Clearance;  |
| 4. Philgeps Registration;                | 9. Omnibus Sworn Statement   |
| 5. Annual Income Tax Return;             |  |

**Note:** Item No. 4 to 8 not required if already submitted in previous CAAP projects as long as document is still valid.

Furthermore, the period of delivery must be within 30 calendar days from your receipt of the procuring entity's contract agreement and notice to proceed.

Submission of quotations must be made at this Office on or before the opening of quotations scheduled on DECEMBER 08, 2017 at, 10:00 AM at the CAAP-Procurement Division, Old QRT Building.

Please be guided accordingly.

Very truly yours,

  
**ALMA BELLA M. GILO**

Vice Chairman, Canvass and Contract Committee

| Qty | Unit | COMPLETE DESCRIPTION OF ARTICLE  | Unit Price | Amount |
|-----|------|--|------------|--------|
|     |      | Purchase of steel cabinets, lockers and sofa set for ATS<br>(please see attached specifications) |            |        |

The Chairman, Canvass and Contract Committee  
 Civil Aviation Authority of the Philippines  
 Pasay City, Metro Manila

Sir:

In compliance with your request for price quotations and in behalf of \_\_\_\_\_, We hereby commit to faithfully comply with all the requirements relative to this request. It is fully understood that our failure to furnish and deliver the items as herein quoted will disqualify our firm to participate in future biddings conducted by the Authority.

\_\_\_\_\_  
 (sign over printed name)

\_\_\_\_\_  
 (position)


PURCHASE REQUEST

CBS # CO - 17-09-240


CEL - 9/22/17


|                 |        |                       |                  |           |                     |                |
|-----------------|--------|-----------------------|------------------|-----------|---------------------|----------------|
| Department      |        | ATS                   |                  | PR No.    | Date: June 21, 2017 |                |
| Division        |        | ATPPD                 |                  | SAI No.   | Date:               |                |
| QTY             |        | Unit Issue            | Item Description | Stock No. | Estimated Unit Cost | Estimated Cost |
| 10              | PS/SET | Sofa Set              | 1211             | 20,000.00 | 200,000.00          |                |
| 7               | PCS    | Steel Filing Cabinets | 1212             | 10,000.00 | 70,000.00           |                |
| 7               | PCS    | Steel Cabinets        |                  | 10,000.00 | 70,000.00           |                |
| 12              | PCS    | Steel Lockers         | 1213             | 10,000.00 | 120,000.00          |                |
| nothing follows |        |                       |                  |           |                     |                |
| TOTAL           |        |                       |                  |           |                     | 460,000.00     |

Purpose: For ATS Offices and Facilities Use.

Requested by:  
  
**JOSE J. LUNA**  
 Dept Manager III ATPPD

FUNDS Available  
  
**JOCELYN L. CHING**  
 OIC, Administration and Finance Service

Recommend Approval  
  
**ATTY. ANTONIO G. GONZALES**  
 Acting Chief, ATS

Approved by:  
  
**CAPTAIN DONALDO A. MENDOZA**  
 Acting DDG for Operations



Specifications:

Steel Filing Cabinets

1. Vertical type
2. Four (4) Drawers
3. Central locking system with key
4. Heavy gauge steel

Steel Cabinets

1. Two wing door
2. Four (4) adjustable shelves
3. Three (3) point lock with key
4. Heavy gauge steel

Steel Lockers

1. 6-Door locker
2. With ventilation slots
3. Adjustable shelf
4. Label/Tag holder
5. Dual lock (built-in and hasp for padlock)
6. Heavy gauge steel

Sofa Set

1. 5 pc Set
2. 1 x 3 seater
3. 2 x single seater
4. 1 x Side table
5. 1 x Center table
6. Wood frame, man made leather seat and back with high density foam

Distribution List

| ATS Office/Fac.                | Steel Filing Cab | Steel Cabinet | Steel Locker | Sofa Set |
|--------------------------------|------------------|---------------|--------------|----------|
| ATS Central Office             | 3                | 1             | 1            | 3        |
| Laoag Tower/Approach           | 2                | 1             | 1            | 2        |
| Puerto Princesa Tower/Approach | 1                | 1             | 1            | 1        |
| Catarman FSS                   | 1                | 1             | 1            | 1        |
| Calbayog FSS                   | 1                | 1             | 1            | 1        |
| Romblon FSS                    | 1                | 1             | 1            | 1        |
| San Jose FSS                   | 1                | 1             | 1            | 1        |
|                                |                  |               |              |          |
|                                |                  |               |              |          |
|                                |                  |               |              |          |