



Date \_\_\_\_\_

**REQUEST FOR PRICE QUOTATIONS**  
 No. C17-083-07

**GENTLEMEN:**

You are cordially invited to submit and quote your lowest price on the following supplies, materials and/or equipment listed hereunder. Please be informed that this procuring entity shall only consider price quotations within Approved Budget Cost (ABC) Php500,000.00

Your price quotation shall include the following documents and submitted in a sealed envelope, indicating the Solicitation No. / Reference No.:

- |  |  |
|--|--|
| 1. Proposal in your official letterhead; | 6. Latest Business Tax Return for the last two (2) quarter before the opening of the quotations; |
| 2. Copy of this request;                 | 7. Mayor's Permit;   |
| 3. Brochure (if applicable);             | 8. Tax Clearance;  |
| 4. Philgeps Registration;                | 9. Omnibus Sworn Statement   |
| 5. Annual Income Tax Return;             |  |

**Note:** Item No. 4 to 8 not required if already submitted in previous CAAP projects as long as document is still valid.

Furthermore, the period of delivery must be within 30 calendar days from your receipt of the procuring entity's contract agreement and notice to proceed.

Submission of quotations must be made at this Office on or before the opening of quotations scheduled on August 02, 2017 at 10:00 AM at the CAAP-Procurement Division, Old QRT Building.

Please be guided accordingly.

Very truly yours,

**PILARDITO D. BRIGOLA**  
 Chairman, Canvass and Contract Committee

Qty	Unit	COMPLETE DESCRIPTION OF ARTICLE	Unit Price	Amount
1	unit	Supply and delivery of Duplicator Machine for the use of OFSAM. (please see attached specifications)		

The Chairman, Canvass and Contract Committee  
 Civil Aviation Authority of the Philippines  
 Pasay City, Metro Manila

Sir:

In compliance with your request for price quotations and in behalf of \_\_\_\_\_,  
 We hereby commit to faithfully comply with all the requirements relative to this request. It is fully understood that our failure to furnish and deliver the items as herein quoted will disqualify our firm to participate in future biddings conducted by the Authority.

\_\_\_\_\_  
 (sign over printed name)

\_\_\_\_\_  
 (position)



Republic of the Philippines  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

**PURCHASE REQUEST**

Department: <b>OFSAM</b>		PR No.: <u>07-290-17</u>	Date: <u>7/5/17</u>			
Section:		SAI No.:	Date:			
		BUR No.:				
Qty	Unit Issue	Item Description	APP Item No.	Quantity	Unit Cost	Total Cost
1	unit.	Duplicator Machine xxnothing followsxxx	1301	1	500,000.00	500,000.00
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 10px auto;"> <p style="text-align: center;"><b>PRE CONTROLLED</b></p> <p>CORPORATE            BUDGET <u>2017</u> P/F <u>I.1 CO</u>            CONTROL NO. <u>A-07-70</u></p> <p style="text-align: center;">ROSARIO V. NALUGON            Chief, Budget Division</p> <p><u>₱ 500,000 -</u> <u>6/7/17</u></p> </div>						
Purpose: <u>For the use of OFSAM</u>						
Signature :		<b>Prepared by:</b>	<b>Submitted by:</b>			
Printed Name:		<u>[Signature]</u> BENJAMIN I. TERCENIO II, MD. SR. AME	<u>[Signature]</u> ROLLY T. BAYABAN, MD. Chief, OFSAM			
Date:						
Signature :		<b>Funds Available:</b>	<b>Approved by:</b>			
Printed Name:		<u>[Signature]</u> JOCELYN I. CHING Chief, Finance Division	<u>[Signature]</u> CAPTAIN DONALDO A. MENDOZA OIC-Office of Deputy Director General for Operation Assistant Director General II, FSIS			
Date:						



**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

**Program of work**

Name of Project: Purchase of Duplicator Machine for the use of  
 Office of the Flight Surgeon and Aviation Medicine (OFSAM)  
 Location: Office of the Flight Surgeon and Aviation Medicine (OFSAM)  
 Source of Funds: CY 2017 Medical Supplies Expenses.  
 Estimated: Php 500,000.00  
 Type of work to be done: Purchase of Duplicator Machine for the use of  
 OFSAM.  
 Mode of Procurement: Public Bidding.

Quantity	Particular	Unit Price	Total Price
	<b>General:</b>		
	<b>Configuration</b>	<b>Desktop</b>	
	<b>Original type</b>	<b>Sheet, Book</b>	
	<b>Original Size</b>	<b>Exposure glass cover: Max. (297 x 432 mm)</b>	
		<b>ADF, Min. (148 x 210mm)</b>	
	<b>Print Area</b>	<b>A3 drum</b>	
		<b>A4 drum</b>	
	<b>Print Speed</b>	<b>A4- 60-135 sheets per min.</b>	
		<b>A3- 60-135 sheets per min.</b>	
	<b>Duty cycle</b>	<b>600,000 prints per month</b>	
	<b>Image modes</b>	<b>Letter, Photo, Letter/photo auto separation, Pencil</b>	
	<b>Image position</b>	<b>vertical: +/-15mm</b>	
		<b>Horizontal: +/-10mm</b>	
	<b>Reproduction Ratios</b>	<b>200%, 141%, 122%, 115%, 93%, 87%, 82%, 71%, 61%, 50%</b>	
	<b>Power source</b>	<b>220-240v, 50-60 Hz.</b>	
	<b>Pixel Density</b>	<b>Master making: 600 x 600dpi</b>	
		<b>Scanning: 600 x 600dpi</b>	
	<b>Dimension</b>	<b>Set up incl. Cabinet (platen)</b>	
		<b>Set up incl. cabinet (ADF)</b>	

**Enhanced Features**

Combine, Shift/erase/ marking adjustment(Centring, Cornering, Margin Adjustment, Erase Center, Erase Border, Erase Center/Border, image Rotation, Color printing (by replacing color drum).

**Paper Weight**

47.1-209.3 g/m2

**Paper feed / Delivery table  
Capacity  
Consumables**

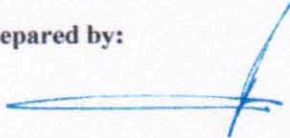
1,000 sheets

Master: A3: 200 master/roll  
Ink: Black ink: 1000ml/ cartridge  
Color ink: 1000ml/ cartridge

**TOTAL AMOUNT**

**Php 500,000.00**

**Prepared by:**



**BENJAMIN I. TERCENCIO II, M.D**  
Senior AME, OFSAM

**Submitted by:**



**ROLLY B. BAYABAN M.D**  
Chief, OFSAM

**Fund Available:**

**JOCELYN I. CHING**  
Chief, Finance Division

**Approved by:**

**CAPTAIN DONALDO A. MENDOZA**  
OIC- Office of Deputy Director General for Operation  
Assistant Director General II, FSIS