



_____ Date

REQUEST FOR PRICE QUOTATIONS

No. C17-004-02

GENTLEMEN:

You are cordially invited to submit and quote your lowest price on the following supplies, materials and/or equipment listed hereunder. Please be informed that this procuring entity shall only consider price quotations within Approved Budget Cost (ABC). Php463,900.00

Your price quotation shall include the following documents and submitted in a sealed envelope, indicating the Solicitation No. / Reference No.:

- | | |
|--|--|
| 1. Proposal in your official letterhead; | 6. Latest Business Tax Return for the last two (2) quarter before the opening of the quotations; |
| 2. Copy of this request; | 7. Mayor's Permit; |
| 3. Brochure (if applicable); | 8. Tax Clearance; |
| 4. Philgeps Registration; | 9. Omnibus Sworn Statement |
| 5. Annual Income Tax Return; | |


Note: Item No. 4 to 8 not required if already submitted in previous CAAP projects as long as document is still valid.

Furthermore, the period of delivery must be within 30 calendar days from your receipt of the procuring entity's contract agreement and notice to proceed.

Submission of quotations must be made at this Office on or before the opening of quotations scheduled on 1-12-17 10:00 AM at 10:00 AM, at the CAAP-Procurement Division, Old QRT Building.

Please be guided accordingly.

Very truly yours,


PILARDITO D. BRIGOLA
 Chairman, Canvass and Contract Committee

Qty	Unit	COMPLETE DESCRIPTION OF ARTICLE	Unit Price	Amount
		Supply, delivery and installation of Workstations for the Improvement of Procurement Division Office (please see attached specifications)		

The Chairman, Canvass and Contract Committee
 Civil Aviation Authority of the Philippines
 Pasay City, Metro Manila

Sir:

In compliance with your request for price quotations and in behalf of _____, We hereby commit to faithfully comply with all the requirements relative to this request. It is fully understood that our failure to furnish and deliver the items as herein quoted will disqualify our firm to participate in future biddings conducted by the Authority.

 (sign over printed name)

 (position)



Republic of the Philippines
 Department of Transportation
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES
 Pasay City, Metro Manila 1300

PR# 01-025-17
 1/20/17

PURCHASE REQUEST

ANNEX G-6

DEPARTMENT: PROCUREMENT DIVISION			PR No.	Date:			
Section:			SAI No.	Date:			
POW: Supply, Delivery and Installation of Workstations for the Improvement of Procurement Division's Office			ALOBS No.				
Qty	Unit Issue	Item Description	APP Item No.	Stock No.	Estimated Unit Cost	Estimated Cost	
1	unit	Laminated Partition, Dim: 120H x 120W	947		11,500.00	11,500.00	
1	unit	Laminated Partition, Dim: 120H x 90W	947		9,500.00	9,500.00	
2	units	Laminated Partition, Dim: 120H x 60W x 4.5THK	947		7,000.00	14,000.00	
5	units	Laminated Partition, Dim: 105H x 120W x 4.5THK	947		9,000.00	45,000.00	
10	units	Laminated Partition, Dim: 105H x 60W x 4.5THK	947		6,500.00	65,000.00	
8	units	Rectangular Worktop, Dim: 120L x 60W x 4.5THK Woodgrain, MFC Finish	947		3,000.00	24,000.00	
2	units	Counter Top, Dim: 126L x 83W x 2.5cm THK Woodgrain, MFC Finish	947		3,000.00	6,000.00	
1	unit	Counter Top, Dim: 124L x 43W x 2.5cm THK Woodgrain, MFC Finish	947		2,600.00	2,600.00	
9	units	Mobile Pedestal, Powder Coated Finish	947		4,500.00	40,500.00	
		Installation Cost	947		15,000.00	15,000.00	
<p>Note: 6cm Thick Metal Magnetic partition (Round Type Trims), with Extruded Aluminum Framing in Powder Coated (Zero Rust) Finish.</p> <p>Inside of Metal Panel Contains Honeycomb Board. Baseboard contains raceway for electrical and telephone outlets.</p> <p>Laminate Finish xxxxxxxnothing followsxxxxxxx</p> <p>Recommend Approval:</p> <p><i>[Signature]</i> PILARDITO D. BRIGOLA Acting Chief, Procurement Division</p>							
					<div style="border: 2px solid black; padding: 5px; text-align: center;"> <p>PRE CONTROLLED</p> <p>CORPORATE BUDGET <u>CY 2017</u> PF <u>III-4 (B11)</u></p> <p>CONTROL NO. <u>101-001-17</u></p> <p>ROSARIO V. MALUGON Chief, Budget Division</p> </div>		
Grand Total						233,100.00	
Purpose: Office Improvement of Procurement Division							
Signatute: Printed Name: Designation: Date:	Requested by: <i>[Signature]</i> ALMA BELLA M. GILO Procurement Analyst A, Procurement Division			Approved by: <i>[Signature]</i> CAPT. JIM C. SYDIONGCO Director General			