



Republic of the Philippines  
 Department of Transportation and Communication  
**AIR TRANSPORTATION OFFICE**  
 1300 MIA Road, Pasay City, Metro Manila

\_\_\_\_\_ Date

**The Chief, Aviation Safety Division**  
 AIR TRANSPORTATION OFFICE  
 Pasay City, Metro Manila

Sir:

May I/we request the renewal / cancellation of the Rating Certificate of \_\_\_\_\_ Aerodrome, located at \_\_\_\_\_ with rating certificate no. \_\_\_\_\_ of which I am/we are the operator. This rating certificate will expire/or have expired on \_\_\_\_\_. Enclosed herewith is Official Receipt No. \_\_\_\_\_ dated \_\_\_\_\_, in the amount of **Five Thousand Pesos (PHP 5,000.00)** only as evidenced of payment for the fee as per Department Order No. 94 -762, series of 1994.

The following are the changes in the particulars of the aerodrome as given on the original application (ATO Form No. AES 1-2001).

Very truly yours,

By: \_\_\_\_\_

Operator: \_\_\_\_\_

**Note:** *If there are major changes in the aerodrome particulars, this renewal form shall be signed and dry sealed by a registered and licensed Civil Engineer.*

Contact Person: \_\_\_\_\_ Contact Number: \_\_\_\_\_

**TO BE FILLED BY AN ATO INSPECTOR**

Inspection fee: \_\_\_\_\_  
 Official Receipt No. \_\_\_\_\_  
 Date: \_\_\_\_\_

1. Date Inspected: \_\_\_\_\_
2. Findings of the Inspector: \_\_\_\_\_  
 \_\_\_\_\_
3. Recommendation: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
*Signature of ATO Inspector*

\_\_\_\_\_  
*Position / Designation*